



# Memorandum of Understanding

Between

**Thimphu Thromde (TT)**

And

**Bhutan Telecom Limited (BT)**

For

**Proper Coordination in provision of public services**

Fire Female Bird Year, 2017

if [Signature] [Signature]

## Memorandum of Understanding

This Memorandum of Understanding (MoU) is entered between Bhutan Telecom. Ltd. (BT) and Thimphu Thromde (TT). The parties agreed to the following:

### 1. PURPOSE AND SCOPE

This MoU sets out how Thimphu Thromde and Bhutan Telecom Limited will collaborate to achieve the following objectives:

1. To coordinate with each other while providing public services
2. To reduce public funds by avoiding unnecessary expenditures and wastage of resources
3. To Provide timely and quality services to urban dwellers
4. To avoid criticism from general public

### 2. ROLE OF THIMPHU THROMDE

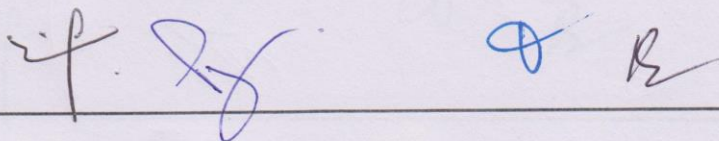
The Thimphu Thromde shall agree to abide by the following:

1. TT will identify, check feasibility and approve government land on lease to establish Mobile Tower, one-stop shop service, BT cabinet, etc.
2. TT will study, approve and provide ROWs for underground cable lines for new and shifting work. However, approval for such ROW shall be based on present scenario. BT may accept the changes in the plan, if any, in future.
3. TT will identify and allocate points to erect poles wherever and whenever requested by BT.
4. TT shall provide site plan for demarcation.
5. TT will share Local Area Plan, Thimphu Structural Plan of service plot and road network and Annual Work Plan with BT.
6. TT will share the information by means of Open Street Mapping (OSM) with BT.
7. TT will check feasibility and approve the Tower establishment near school, Monasteries, offices, old age homes, dense vegetation, built area and E-1 and G-2 Precinct.

### 3. ROLE OF BHUTAN TELECOM LIMITED

The BT shall:

1. Share their master plan/annual work plan for establishing Mobile tower, trench work, service outlets, etc. to TT
2. Share BT cable network duct and tower location and positioning and emission data with TT.
3. Share the lease land and infrastructures with TICL, BPC and other stakeholders for tower and other services wherever possible.
4. Relocate the existing utilities to the alternate location at the cost of agent who is requesting for relocation.





5. If the relocation of the infrastructure has to be carried out due to structural plan of Thimphu Thromde, the cost of relocation shall be shared equally on the depreciated cost between the two parties.
6. This MoU will not include the shifting of telecom towers.
7. Not charge TT for the any new items, other than the existing components, while carrying out any shifting/restoration works except for the mandatory items, which may be done on cost sharing.
8. BT will share as built drawing and other information with TT.
9. BT will convert all the OH cables to UG cable in a planned and phased manner. Such plan will be shared with the Thromde.
10. BT shall obtain prior approval from TT for any kind of work.
11. An official from BT should be present during site visit.
12. BT will share the information by means of Open Street Mapping (OSM) with TT.

#### 4. DURATION AND EXTENSION OF MoU

All agreed clauses herein are effective from the date of signing of this MoU and for next two year. This MoU may be amended or extended by mutual agreement between the two parties at any time.

#### 5. KEY INDIVIDUALS INVOLVED

The partnership shall be built on a strong relationship between

The TT – focal person/Division.

Infrastructure Division/Chief Engineer

Email Address: jdorji@thimphucity.gov.bt

Contact No: 17953764

The Bhutan Telecom Limited – focal person/Division

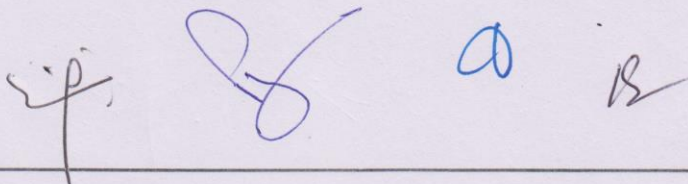
Western Regional Manager.

Email Address: .....

Contact No.....

#### 6. TERMINATION OF MoU

Either party may terminate the MoU before completion of its stipulated tenure by giving the other party a two months prior written notice.



7. EFFECTIVE DATE AND SIGNATURE

IN WITNESS WHEREOF, the parties hereby have executed this MoU on the 12<sup>th</sup> .day 1<sup>st</sup> month and 2017 year.

On behalf of TT

**Dasho Thrompon**

On behalf of BT

**Chief Executive Officer,**

Signature:

Name: Mr. Kinlay Dorjee

Signature:

Name: Mr. Tshewang Gyeltshen

Witnessed by:

On behalf of TT

**Executive Secretary**

On behalf of BT

**Director (Technical)**

Signature

Name: Mr. Passang Dorji

Signature

Name: Mr. Karma Tshewang