



16TH THROMDE TSHOGDE MINUTES (2nd Council)

24th May 2019



THIMPHU THROMDE

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16th Thromde Tshogde**Date – 24th May 2019****Venue – Chuniding Resort****Time – 9:00AM - 5:00PM****Member Present**

1	Dasho Kinlay Dorjee	<i>Thrompon</i>	Chairman
2	Mr. Namgay Tshering	<i>Babesa Thuemi</i>	Dy. Chairman
3	Mr. Kinley Penjore	ADB Project Manager	Offtg. Executive Secretary
4	Mr. Ugyen Penjor	Jungzhina-Pamtsho <i>Thuemi</i>	Member
5	Mr. Ugyen	Taba-Dechencholing <i>Thuemi</i>	Member
6	Mrs. Dorji Dem	Motithang <i>Thuemi</i>	Member
7	Mr. Rinzin Dorji	Changangkha <i>Thuemi</i>	Member
8	Mrs. Phub Dem	Changbangdu-Olakha <i>Thuemi</i>	Member
9	Mr. Kuenga Penjor	Norzin <i>Thuemi</i>	Member

Invitees

Sl/No	Name	Designation	Division/Section
1	Mr. Sonam Dorjee	Chief ADM Officer	AFD
2	Mr. Yeshe Wangdi	Chief	Environment Division
3	Mr. Palden Khandu	Chief,	DRD
4	Mr. Udeshe Chhetri	DCAO	AFD
5	Mr. Kezang Dorji	Urban Planner	UPD
6	Mr. Sonam Penjore	Revenue Officer	AFD
7	Mr. Ugyen Dorji Tshechu	Sr. Legal Officer	Legal Section
8	Mr. Omapati Luitel	Sr. ICT Officer	ICT Section
9	Mr. Tashi Dendup	Budget Officer	AFD
10	Mr. Thinley Dorji	Sr. Census Officer	Census Section
11	Mr. Nakphel Drukpa	Principle Engineer	Head, W & S Section
12	Mr. Sonam Namgay	Engineer	ID
13	Mrs. Phub Dema	Internal Auditor	Internal Audit
14	Mrs. Dorji Dem	Sr. ADM	Census
15	Mrs. Needup Zangmo	Adm. Asst.	Census
16	Mrs. Sherab Tshomo	AMCO	Policy & Planning Section
17	Mr. Karma Dorji	Planning Officer	Policy & Planning Section

Opening Remarks

The Chair welcomed all the members of the *Tshogde* and the Officials from *Thromde* Office to the 16th *Thromde Tshogde*. He informed the floor on some of the developmental activities that *Thromde* has carried out since last *Tshogde*. He informed that Dodeyna Water Supply Scheme has been commissioned and it is being served to some of the areas like Changjiji, Taba and Yangchenphu. He directed Infrastructure Division that even those unserved areas will have to be served after having constructed proper distribution networks. He informed that the Motithang water source is drying up and if Dodeyna hasn't been commissioned on time, *Thromde* would have suffered due to acute shortage of drinking water. Once Dodeyna Water reaches Swimming Pool and BCCI tanks, these can serve core areas and the core area need not be served from Motithang tank. Even in 2019-2020, the interconnections will have to be developed to serve wherever there is water shortages.

He also informed that World Bank project will now be continued as the earlier ground issues have been resolved. The project will have to be completed by end of June 2019. Even the inauguration of Taba LAP, Sewerage Treatment Plant (STP) and Dodeyna Water Supply Scheme (DWSS) could be planned in 3rd Week of June 2019.

Follow up on 15th Tshogde Decisions

Agenda 15.5: Government lands to be vacated – To be followed by Development Regulatory Division (DRD) and Urban Planning Division (UPD). It can be put as Individual Work Plan (IWP) for Building Inspectors.

15.13: Calibration of total stations – This will have to be carried out as per the decision of the 15th *Tshogde*.

15.16: Collection of rental charges for archery ranges – The follow up discussion decided that Nu 5 per square feet per annum will be levied after having measured the size of the archery range. Henceforth, no new archery range within *Thromde* will be allowed since there are no spaces.

15.18: Establishment of *Thromde* Child Creche – *Thromde* child creche to be inaugurated on 31st May 2019. AFD to see the need of proper guidelines for the creche in collaboration with NCWC.

Agenda 15.24: Recruitment of Engineers – *Tshogde* directed HRC/AFD to recruit 5 Engineers immediately.

Agenda 16.01 - 2019-2020 Current Budget Endorsement

The Accounts Section presented to the *Tshogde* the status of revenue collections till June 2019; the revenue is projected at Nu 306.583M this year. They also explained on the status of fund transfer from revenue which includes current budget, additional fund approved by *Tshogde*, penalties, Greener Way advance, etc.

The Accounts Section also presented current budget for 2019-2020 for *Tshogde*'s endorsement. A total of Nu 238.628M has been approved as current budget for Fiscal Year (FY) 2019-2020. This is inclusive of all pay revision that may come in the FY. The details of current budget endorsed by *Tshogde* is annexed at the end of this document.

The revenue section presented to the *Tshogde* the details of revenue collection. As of April, the revenue collection was Nu 200.161M

Agenda 16.02 - Reapproval for expenditure incurred for the construction of new borewell at Changbangdu, (submersible cables, UG cables, 400A, MCCB and other fittings.)

The Accounts Section presented that Nu 571230 has been spent for the construction of new borewell at Changbangdu, (submersible cables, UG cables, 400A, MCCB and other fittings). This was presented to *Tshogde* for approval for the payment from internal revenue.

Decision

Kindly refer the decisions of Agenda 16.03 below.

Action – Accounts Section

Agenda 16.03 - Budget approval from Internal revenue/reserve fund for following activities:

- a) Construction of truck parking at Babesa. Nu.7,850,147.00
- b) Construction of new road, drains and resurfacing works (Sons builders) Nu.5,300,000.00
- c) Maintenance of *Thromde* Road Nu. 2,168,432.00
- d) Maintenance of Property-Vehicle 1,250,000
- e) Operation and Maintenance of cost of 2MLD WWTP near YHS – 1.456M

The Chair informed that truck parking had to be relocated due to APPIC project of shifting their craft shop to old parking areas.

Decision

Since the construction of new truck parking was carried out due to APPIC project, for (a) *Tshogde* decided that, it can be written to GNHC to be funded through APPIC-GOI fund, Nu 7.85M, if it is not approved from the APPIC than it has to be met from the reserve fund. And for b & c and also Nu 571230 of Agenda 16.02 above (around Nu 8.04M) to be funded through Dechen *Zam* road widening works and the same could be recouped from road improvement capital budget of 2019-2020. For (d) Nu 1.25M and (e) Nu 1.456M have been approved from *Thromde* reserve fund.

Action – Accounts Section

Agenda 16.04 - Dedicated Electric Vehicle charging points

The DRD presented the letter received from Ministry of Information and Communication with regard to installation of dedicated Electric Vehicle (EV) charging points in every building. The letter states that as more and more people switch to driving electric vehicle in future, there will be a need to install the charging points at their residences. The move is in support for the “Bhutan Low Emission Urban Transport” Project. The project aims at replacing about 300 diesel/gasoline taxis with Electric Vehicle taxis.

Decision

Tshogde recognizing the need to support the initiative approved the proposal and the same has to be ensured as and when the drawing is being approved by DRD. It can be power point or provide the conduit and wiring in place for installing chargers.

Action – DRD

Agenda 16.05 - Water meters installation and categorization for the billing charges.

The ICT Officer presented to the *Tshogde* that there have been issues raised by the public that water bills are charged as commercial even if only one of the units in the building is commercial and rest are residential.

The Chair informed that *Tshogde* will have to define what all activities will fall under commercial activities. He informed that residential units are affected due to presence of one commercial unit in a building. The Norzin *Thuemi* informed that more water is used by restaurants/hotels and other smaller shops use less amount of water, however the water charges

are equally levied irrespective of the size of the units and the amount used, which is not fair. He informed that this has to be looked at by *Thromde* Management. The Legal Officer informed that it will be difficult to differentiate whether the buildings have residential or commercial units. He informed that it could be based on the site plan where the categorization of buildings has been clearly mentioned. He also mentioned that water meters could be placed at the base of the building rather than on top of the building like in some cases.

UV2 is predominantly residential area and in this area, it can be charged as residential. If there is a restaurant in ground floor, it can be charged at commercial rate. If they want different rate for restaurant, it can be approved with separate meter, the Chair stated. In fully commercial areas, the rate will be commercial only irrespective of the usage of the units. Also, the shop spaces to be provided with wash basins and toilet inside the shop. It can be included as one of the conditions for the Occupancy Certificate renewal.

The ICT Officer informed that another issue with regard to water meters is some meters are very old and are giving erroneous reading especially in housing colonies. The tenants are not ready to change. He informed that even the same has been communicated to NHDCL.

The Chair informed that there has to be clear guidelines, rules and regulations which can be useful for solving such issues. For this, the Head of Water Section informed that there has to be *Thromde* water rules and regulations and soon MoWHS is going to carry out water related meeting to discuss national water Act and other related regulations and there the issues could be raised as *Thromde* has different issues in the field.

Decision

Tshogde decided to charge commercial rates for water in the fully commercial areas. The existing commercial areas includes Urban Core, Urban Hubs and UV1 precincts. And with the exception to restaurants and hotels which are to be charged commercial rates, those in predominantly residential areas, the water charges can be residential irrespective of the usage of the building. However, if the owner decides to have separate meter for hotels/restaurants and others units, it can be allowed. The *Tshogde* also decided that henceforth, all shops must be provided with wash basins and toilet inside the shop and this can be included as one of the conditions for Occupancy

Certificate renewal. Regarding the old meter replacement issues, it will be decided once the Thromde Water Rules and Regulations are developed.

Action – Water Section/ID

Agenda 16.06 - Endorsement of Pamtsho E-4 Road layout plan

In the Pamtsho E4 areas, there are no government plots and there are no other ways for constructing access road for plots without land pooling. After applying the best land pooling formula, it came around 9.5% and this was even agreed by all the plot owners. Those plots with 15 decimal and less are considered for CPLC and total CPLC comes to around 0.72M. The plot owners of plot No PM1-53 has proposed for land relocation since deduction of land pooling of 9.5% makes his/her plot smaller and cannot be divided into 3 plots for his/her children later. The Urban Planner also proposed construction of link road through plot No PM1-31 and the plot was readjusted from nearby government land. The UPD has informed that even if the plot has been sub-divided and if the plot size is less than 25 decimals, it will have to be approved as special case. But *Tshogde* did not approve the construction of this link road since it divides the plot.

Decision

Tshogde decided that sub-division in the case of plot No PM1-53 could be carried out and submit to NLCS. *Tshogde* did not approve the construction of the link road through the plot PM1-31. Regarding the construction of road, the site visit will be carried out on 30th May 2019.

Action – UPD

Agenda 16.07 - Contractor drawbacks: Construction debris/materials left behind after the Completion of the Actual Construction.

Babesa *Thuemi* informed the floor that once the constructions have been complete, there are some contractors who does not take care of the construction debris and materials at the construction sites. The Head of Water Section of ID informed that there has to be full coordination between *Thromde* Divisions/Sections. These things will have to be taken cared during handing taking of the sites.

The Chair informed that this is not a new thing being tabled in *Tshogde*. It is important to involve area *Thuemi* before and after the construction works till the handing taking has been done. If this

is done, such issues will not arise. The site engineers will have to take care of all these issues before the site has been handed over to *Thromde*. Not to repeat such situations again.

Decision

The *Tshogde* directed that all site engineers to take care of these problems before the particular site has been taken over and the area inspector to be vigilant about such issues in the case of private construction sites. These problems should not repeat henceforth. *Tshogde* also directed that the construction materials stacked at the construction sites will be taken over by *Thromde* after notifying the concerned contractors/private owners or they will be penalized if not removed and taken cared.

Action – All Site Engineers/Inspectors

Agenda 16.08 - Need of basic necessities like road access, sewer line, drinking water pipe and electricity for the shopkeepers living nearby Dechencholing road.

The Taba *Thuemi* informed that those plot owners at the Dechencholing Area Action Plan (AAP) are now ready for building construction. When those plot owners nearby the main road start the construction, the only access road to the plots below will be blocked. He informed that 3 floors are permitted for AAP, however, if those plots nearby main road have to bring their level to the buildings on the plot below, there has to be basement constructed.

Discussion

The members discussed that if basement is permitted for the above plot owners, it wouldn't be fair for other plot owners. Therefore, it would be better if *Thromde* could bring down the level of road from above so that the buildings could be constructed with same height and same number of floors.

Decision

The *Tshogde* decided that the level from above will be excavated to bring down the level and toe wall will be constructed to protect the main road. The excavation could be carried out either by

the *Thromde* machinery or the machines could be hired. Other infrastructure development for the area will be taken up during the implementation of APP in the 12th FYP.

Action - ID/UPD

Agenda 16.09 - Maintenance of road destroyed due to the water pipe connection in Dechencholing.

Taba-Dechencholing *Thuemi* informed to the *Tshogde* the issues with regard to road damages due to water connections in Dechencholing areas. He informed that after the water pipe connection works are being carried out, the road damages are left unattended.

Decision

The *Tshogde* decided that it will have to be carried out by the maintenance team only. The coordinates for connection points will have to be recorded and better would be to mark the site for future references.

Action – ID

Agenda 16.10 - Exemption of nu. 3000/- that they pay for the cost of sewerage connection below the Taba road areas

Taba *Thuemi* informed that there are issues with regard to sewerage connections. The people do not connect to the connection point when they are made to pay Nu 3000 at the time of connection. The Head of water and sewerage section clarified that Nu 3000 is charged since 1996 since there were some resources being incurred by *Thromde*.

Decision

The *Tshogde* decided that in LAP areas, since plot owners have given land pooling, the charges of Nu 3000 can be exempted but the connection from house to the chamber will have to be carried out by the House owner. In non-LAP areas, the charges will be applied as usual. *Thromde* to inform the owners to connect to the connection chamber.

Action – Sewerage Section

Agenda 16.12 - Motithang Mobile Tower Construction Permission

The Motithang mobile tower construction has been halted due to public complaints of harmful radiations that the mobile tower may emit. Recently *Thromde* received a letter from BICMA with

reference to WHO report explaining the level of radiation emitted from the towers of Bhutan and also the threshold level of radiation. And for this matter the one in Motithang was found to emit almost zero emission of radiation (volt/minute) which is far less than what has been internationally accepted. The report says the radiation emitted is very safe.

Decision

Based on the letter received from BICMA, the *Tshogde* decided that the tower construction works have to be resumed. The letter will be sent to Tashi Cell Office and a copy to Motithnag *Thuemi* for compliance and Office of the *Gyalpoi Zimpoen* for references. The letter must state that permissible limit of radiation will have to be maintained.

Action – UPD

Agenda 16.13 - Public Grievances to be Routed through respective *Thuemis*

The issue was submitted since public grievances are directly brought to *Dasho Thrompon* and Executive Secretary even if the issues could be solved by *Thuemis* and other relevant Officials. Therefore, it would be better if all the grievances are routed through respective *Thuemi*.

Decision

The *Tshogde* decided that all public grievances must be routed through respective area *Thuemi* and *Thuemi* can solve those issues which can be solved by them. If it can't be solved, only then it can be sent to *Thromde* Office with a remark. *Tshogde* also directed ICT Officer to monitor those issues posted on social media and follow up with respective divisions and sections.

Action – *Thuemis*/ICT Officer

Agenda 16.14 - Waste Dumping Site. (Construction approval moratorium).

There are issues with regard to lack of dumping sites within *Thromde*. Either the construction will have to be suspended or there has to be more dumping sites identified. The Chief of Environment Division also stated that an internal memo was issued to DRD to halt the construction approval till the new system or solution is in place. This was put to *Tshogde* for further directives.

The Legal Officer informed that construction approval moratorium is not a solution for shortage of soil/waste dumping sites. Taba *Thuemi* also informed that there are no spaces for soil dumping

within *Thromde*. He informed that if it is construction debris, one way could be to make use of those materials for constructing footpath or whatever it can be used for.

The Chair informed that *Thromde* can't halt construction approval. He informed that most of the excavated soil comes from basement. The only way is stop approving basement.

Jungzhina *Thuemi* informed that there has to be certain fees being levied for soil dumping. Currently, *Thromde* receives Nu 25000 as security deposit and is refunded once the soil has been dumped in the approved site. If there are certain fees being levied, this amount can be used to maintain the dumped soil. This was also supported by Taba *Thuemi*.

Babesa *Thuemi* informed that another solution could be to dump soil along the highways where there are curves. The Chief of Environment Division informed that various ideas were explored.

Decision

The *Tshogde* decided that since there is no site for soil dumping, basement construction will be approved only if the site for soil dumping has been identified by the applicant themselves before the approval has been accorded. The area *Thuemi* in consultation with relevant officials from *Thromde* will work together to identify the sites for soil dumping meanwhile.

Action – DRD

Agenda 16.15 - Providing Gung Number to Buildings

The Sr. Census Officer of Thimphu *Thromde* presented to the *Tshogde* on the need to have House Number especially for those buildings which have multiple owners. Many buildings have multiple owners and it is very difficult to identify based on the building numbers only. He proposed the new house number sample to be “PHA-11-Bld- No. 3e/Flt No.301” and Thram number and plot number shall remain same for all for that particular building for example “Thram No 1543 (Plot No CB1-65”.

He also proposed that this building number must also be reflected in the Occupancy Certificate that is being issued to each building and renewed annually by *Thromde*.

Decision

The *Tshogde* recognizing the importance of having proper Building Number, approved the allocation of Building Number to each building without much deliberation and the same will have to be reflected in the Occupancy Certificate.

Action – OC Renewal Team/Census Section

Agenda 16.16 - Allotment of spaces for Changbangdu Vegetable Shed (As an Information)

The site engineer informed *Tshogde* as an information on the allotment of spaces for Changbangdu vegetable shop. He informed that all spaces are being allotted based on the decision of the management. Those permanent vendors along roadsides in and around Changzamtog areas are given preferences and rest were based on the lucky draw. The vegetable shed will be inaugurated and started on 1st June 2019. The *Tshogde* also decided that those parking spaces outside will be marked and made paid parking.

Agenda 16.17 - City Hall Design Presentation

The site engineer presented to the *Tshogde* the virtual 3D video of the winning design of the City Hall construction. He informed that the design was carried out in 3 stages, design, technical and financial.

Decision

The *Tshogde* directed that *Tshogde* Hall will have to be designed in a special way. The engineer informed that this is just a concept drawing and detail design and drawing will be worked on soon wherein all comments of the management and the *Tshogde* will be incorporated.

Action – Site Engineer

Agenda 16.18 - Contract Teacher Recruitment

The Officiating Executive Secretary informed that *Thromde* Schools are facing acute shortage of teachers. The *Thromde* Education Officer presented to the Management that the Schools are in dire need of 37 number of teachers. *Thromde* has even written to Ministry of Education and RCSC but did not get approval for recruitment of new teachers. This was put to *Tshogde* for further directives.

Taba *Thuemi* also stated that teacher shortage is major issues and it will have to be solved immediately. Therefore, the recruitment of teachers will have to be carried out at the earliest. The Norzin *Thuemi* also supported the recruitment of teachers.

The Budget Officer stated that from the budget point of view, earlier there were savings from travel budget in Education Division. However, the Accounts Section recommended TEO and HRO to get approval from RCSC. Now there isn't any saving left for education as well.

The Chair informed that a coordination meeting will have to be convened between MoE, RCSC and *Thromde*. The Chief ADM Officer informed that even MoE has written to RCSC but the response from RCSC stated a letter has been sent to MoE to submit report on the status of Teacher shortages within *Thromde* but RCSC did not receive yet.

Decision

The *Tshogde* decided that after July 2019, i.e. after mid-term break, teachers will be made available after having coordination meeting with MoE and RCSC. If not, *Thromde* will approach the Office of the Honorable Prime Minister for further directives.

Action – TEO Office

Agenda 16.19 - Refund to Tax Payer (Karma Tshering & Lamkay Dorji)

The Revenue Section presented to the *Tshogde* for approval of tax refund for Mr. Karma Tshering and Lamkay Dorji. The tax refund of similar cases has been put up in earlier *Tshogdes* and have been approved as well.

Decision

Tshogde approved the tax refund. Henceforth, such cases can be refunded by revenue section but as and when *Tshogde* convenes, it will have to be submitted for endorsement.

Action – Revenue Section

Agenda 16.20 - Revision of stall rent (JB Cloth Vendor)

As per Tenancy Act, the rent could be increased 10% every after two years. The revenue section proposed for rent revision hence it has been 2 years since last rent revision.

The Norzin *Thuemi* informed that in an earlier decision, it was decided that the vendors in JB cloth vendor will have to be validated but nothing could be done. The Chair also informed that the vendors will have to be validated. Therefore, before rent revision, there has to be good system in place and only those who are genuine will be allowed.

Decision

The *Tshogde* decided that a detailed presentation will have to be made to the *Thromde* Management for further deliberation and way forward.

Action – Environment Division/Asset Manager

Agenda 16.21 - Prohibition of events (ballot paper, lottery, raffle etc.) in Norzin Demkhong

The Norzin *Thuemi* informed the floor that in the Clock tower and Changlingmethang areas during certain occasions, people are found to be setting up gambling stalls. This he submitted has to be stopped by *Thromde*. This was submitted by the people of the Norzin Constituency. He also informed that stalls other than gambling stalls could be allowed.

Discussion

The members decided that such problems are created mostly by those fund-raising shows and it is high time *Thromde* shouldn't allow such shows and games in *Thromde* area.

Decision

The *Tshogde* decided that gambling of any case will not be allowed during any occasion in *Thromde* areas.

Action – Environment Division

Agenda 16.22 - Need of separate meeting hall for Norzin Demkhong.

The Norzin *Thuemi* informed that there need to be separate meeting hall for Norzin Demkhong as there is not a single hall for public gathering.

The Chair informed that there is no space for construction of meeting hall in Norzin lam areas. *Thromde* in 12th FYP is constructing new hall for Dolma Lhakhang and the same could be used as meeting hall, although there has to be clear MoU signed with different stakeholders. Or else the conference hall of new City Hall can be used as meeting hall for Demkhongs as well.

Decision

The *Tshogde* decided that meeting halls are necessary but proper land must be identified and proper study will have to be carried whether the hall is really required or be adjusted.

Action – Norzin *Thuemi*

Agenda 16.23 - Enhancement of Khujulam and need of footpath beside the road.

This Norzin *Thuemi* requested for an enhancement of Khaju Lam and the need of footpath along the road

Decision

The *Tshogde* decided that it will be carried out in FY 2020-2021

Action – Norzin *Thuemi*

Agenda 16.24 - Recruitment of engineers and site supervisors(lajab)

As decided in earlier *Tshogde* and also in the follow up decisions above, it is approved and it can be recruited based on needs. A total of 5 engineers and relevant Officials can be recruited.

Action – ID/HRO

Agenda 16.25 - Operation and maintenance bill for construction of 2 MLD Waste Water Treatment Plant at Chubarchu/YHS in Thimphu.

Covered and approved in Agenda 16.03 above. In line with this agenda, the Legal Officer also reminded that leasing of Bank of Bhutan (BOB) Land at BCCI by *Thromde* to be processed at the earliest. The land is to be acquired/leased for construction of water tank.

Action – ID/SLMS

Agenda 16.26 - Trip to Nepal to study the odor control system in waste water treatment plant.

This was presented by ADB Project Manager that it is necessary for ADB staffs to be trained on odor control system in waste water treatment plant. The system is in place in Nepal as per the ADB Project Officer and this is a proposal to go to Nepal for site visit and learn.

Decision

The *Tshogde* decided and approved that three people including Project Manager, Babesa *Thuemi* and an Electrician can make a site visit to Nepal.

Action – ADB-PIU

Agenda 16.27 - To decommission the existing maturation pond.

There are 3 stages of ponds in the existing Sewerage Treatment Plant (STP) in Babesa and final pond is called maturation pond. This maturation pond has BOD which is more than 50, i.e. equivalent to the 2nd stage pond. Therefore, it doesn't meet the required BOD standard. So, it can be decommissioned since its functions is being carried out by 2nd stage pond. This maturation pond can be used for soil dumping and plantation.

Decision

The *Tshogde* approved the proposal of decommissioning the maturation pond and use for soil dumping and plantation. The plastic from underneath will have to be removed.

Action – ADM PIU

Agenda 16.28 - Internal Audit report on fuel and maintenance cost of vehicles

The Chief ADM Officer informed that as per the previous *Tshogde*'s decision, a team comprising Motithang and Taba *Thuemis*, Chief ADM Officer, DCAO and Internal Auditor has carried out an internal audit for the high cost incurred for vehicle POL and maintenances. The Internal Audit presented to the *Tshogde* the findings of the internal audit. The sample include 29 numbers of pool vehicle.

1st Key Finding– The expense incurred for vehicle maintenance was found genuine except for few discrepancies.

2nd - from sample, 80% of the vehicle are those vehicles for which the salvage values are more than 11 years. The committee recommends that *Thromde* to come up with clear rules and regulations for disposal of old properties as per the existing laws.

3rd - Another finding was most of the 2017-2018 bills are being cleared from 2018-2019 budget.

4th - there was a mismatch between records in vehicle history book and the statement of expenditure of FY 2018-2019. Henceforth, the accounts Official should not pass the payment before it is updated in the vehicle history book.

5th - POL consumption - there was no misuse of POL since vehicles are in line with their consumption rate. E-receipt is found to be an effective control mechanism.

The committee explained that there has to be proper budget forecast plan and need to formulate by concern division before allocation. Also new vehicles procured in FY2018-2019 also used the already approved budget. Therefore, a budget will have to be forecast based on the model of the vehicles.

The Chair and the members appreciated the work carried out the team. He informed that e-receipt cannot be trusted since we never know whether the fuel is used for office vehicle or some other vehicles or jerrycan.

Decision

Based on the team's recommendations, the *Tshogde* decided that old Boleros could be removed and be replaced by WagonR. For this, the AFD to get an approval from MoF. Plus, as an internal control mechanism, all drivers be made to sign MoU and also install CCTV in Motithang BOD. *Tshogde* also directed that henceforth, the budget will have to be forecast based on vehicle model number. Even driver should maintain history book signed by three parties; the driver himself, immediate dealing officer and MTO.

Action – AFD/MTO

Agenda 16.29 - Expenditure recovery for Steel Plate in Crematorium

The Chief ENV Officer informed that procurement of steel plate in crematorium along with electrical incinerator has been pointed out Audit as an additional thing procured which was not in the agreement. Therefore, there is an audit memo amounting to \$ 4000. He informed that as per the payment agreement, the payment has to be done on installment basis and final 5% is still not released to the supplier. Therefore, the audit payment amounting to Nu 268320 (USD 4000 @ 67.08) can be paid from this 5% balance money and the remaining amount (Nu 305214 or USD 4550 @67.08) will be paid to the supplier later.

Decision

The *Tshogde* decided and approved the deduction of USD 4000 or Nu 268320 from the 5% balance money to make a payment to audit from the reserve fund so that the audit memo could be dropped.

Action - ENV Division/Accounts Section

Agenda 16.30 – AOB

1. Budget Officer informed that all government agencies are required to form finance committee and accordingly Thimphu *Thromde* has formed a committee consisting of Executive Secretary as Chairperson, Chief Engineer, Chief TEO, Planning Officer as Members and Dy. Chief Accounts Officer as Member Secretary. The Committee's main mandate includes budget proposal and mindful budge execution.

The *Tshogde* adjourned at 7:30PM

Rapporteur - Karma Dorji, Planning Officer

Annexure 1 - Current Budget Approved by *Tshogde*

Thimphu <i>Thromde</i>				
Recurrent Budget Proposal for the Fiscal Year 2019-2020				
For Endorsement (16th <i>Tshogde</i>)				Nu (millions)
OBC	Budget Title	Current Budget 2018-19	Expenditure till 31/03/2019	Proposed Current Budget 2019-20
1.01	Pay & Allowances	56.417	40.705	72.500
2.01	Other Personnel Emoluments	26.000	19.635	39.500
11.01	Travel - Incountry	5.000	3.806	5.000
11.02	Travel - Outside Bhutan	1.500	1.499	1.500
12.01	Utilities -Telephones, Telex, Fax, E-mail, Internet	2.700	1.859	2.700
12.02	Utilities -Telegram, Wireless Transmission, Postage	0.090	0.055	0.090
12.03	Utilities - Electricity, Water, Sewerage	9.600	8.055	10.000
13.01	Rental of Properties - Buildings	3.800	2.726	4.980
14.01	S & M - Office Supplies, Printing, Publications	1.500	1.078	1.500
14.06	S & M - Uniforms, Extension Kits, Linens	0.300	0.068	0.500
14.05	S & M - Animal Feeds	0.050	0.042	0.050
15.01	Maintenance of Property - Buildings	0.600	0.235	0.600
15.02	Maintenance of Property - Vehicles	9.500	8.526	11.000
15.05	Maintenance of Property - Equipment	0.200	0.136	0.200
15.07	Maintenance of Property - Computers	0.400	0.296	0.400

17.01	Op. Exp. - Advertising	1.000	0.606	1.000
17.02	Op. Exp. - Taxes, Duties, Royalties, Handling Charges, Bank Charges	0.010	0.403	0.400
17.03	Op. Exp. - Others	0.100	0.011	0.100
18.01	Hospitality & Entertainment	0.600	0.590	0.600
21.03	Current Grants - Rural Life Insurance Scheme	0.100	0.015	0.000
24.03	Contributions - Provident Fund	4.800	3.236	6.000
25.01	Retirement Benefits	3.000	2.315	5.000
26.01	General provisions			2.000
17.02	Annual membership fee	0.000	0.092	0.200
13.01	Rental of Properties - Buildings (JDW Public library)		0.120	0.120
18.01	Sport Activities		0.125	0.400
18.01	<i>Thromde Tshogde</i> & Meeting Expenses	0.500	0.461	0.600
	Capacity Building/ Exchange programs			
11.01	Travel - Incountry	3.000	0.507	2.000
11.02	Travel - Outside Bhutan	2.000	1.799	3.000
18.01	Hospitality & Entertainment (Executive Secretary)	0.080	0.074	0.080
18.01	Hospitality & Entertainment (Dasho Thrompon)	0.080	0.066	0.080
17.07	Op. Exp. - Others (collection & disposal of municipal waste)	17.400	13.070	17.400
	Environment			
17.07	Social Forestry day celebration	0.100	0.100	0.100
15.08	Maintenance of existing parks/playground/open gyms	0.100	0.100	0.100
15.08	Maintenance of nursery/tree survival rate enhanced	0.100	0.100	0.100
15.08	Operation of city cleaning & waste management program	0.100	0.069	0.300
17.02	Annual renewal fees for radio communication apparatus license		0.008	0.008
15.08	<i>Thromde</i> Disaster management committee meeting	0.020	0	0.020
17.03	Disposal of unclaimed human dead body	0.150	0.030	0.100
17.07	Stray dog mass sterilization campaign	0.500	0.108	0.300
15.08	Maintenance of Crematorium	0.100	0.021	1.000
	ID			
15.03	Maintenance of <i>Thromde</i> Roads	5.000	15.505	15.000
15.08	Maintenance of water supply system	1.000	3.390	2.000
15.08	Purchase of chemicals for water treatment plant (Motithang/Jungshina/Chamgang/Dechenchholing)			2.400
15.08	Purchase of chemicals for waste water treatment plant (BAB./ DECH.)			0.300
15.08	Maintenance of Sewerage system	1.100	0.850	1.500

15.08	Operation & maintenance of 2MLD WWTP near RSTA office			4.000
15.08	Maintenance of storm water drains	0.200	0.068	0.200
15.08	Maintenance of street lights	0.300	0.163	0.300
15.08	Maintenance of Crash barrier within city areas	0.100	0	0.100
15.08	Maintenance of bridges & culverts	0.500	0	0.500
15.08	Maintenance of footpaths	0.200	0	0.200
14.01	Purchase of hand book and all the IS codes	0.100	0	0.100
	Babesa STP			8.500
	Total	159.997	132.723	226.628
			66.631	
			with 12M	238.628