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**Thimphu Thromde**  
 220 Gongdzin Lam SE, Norzin  
 Thimphu -11001: Bhutan



Ref. No. EDU/TT/3.7.10/2022/ **10422**

Date: 29.12. 2022

### NOTIFICATION

This is to notify all the Vice Principals, Teachers, Counselor(s) and Support Staff transferred to Thimphu Thromde by the Ministry of Education that Thimphu Thromde has planned to carry out the placement and orientation program as per the schedule given below.

#### 1. Placement of Teachers and Support Staff:

The Placement for Teachers shall be carried out through virtual meetings as per the schedule detailed below. The link for google meet will be shared to all the teachers' mail ID a day before the placement meeting.

Subjects	Date of Placement	Time
Mathematics (13 Teachers), ICT (8 Teachers), Biology (3 Teachers), Physics (4 Teachers) Chemistry (1 Teacher) , Science (3 Teachers)	Day 1 5/1/2023	Morning (9.00 am)
Dzongkha (23 Teachers)		Afternoon (2.00 pm)
English (4 Teachers), History (4 Teachers), Geography (3 Teachers), Accountancy (1 Teacher), Economics (2 Teachers)	Day 2 6/1/2023	Morning (9.00 am)
Support Staff (6) Lib. Asst. (2), Lab. Asst. (2), Store Asst.(2)		
General (43 Teachers)		Afternoon (2.00 pm)

#### 2. Vice Principals and Counselor(s):

All the Vice Principals and Counselor(s) shall report to respective schools on February 1, 2023 as per the placement order issued by the Ministry of Education and submit the transfer order, joining report, relieving order and Last Pay Certificate (LPC) through Schools to Thromde Education Division.

PABX Phone: +975-2-336310/330001 Toll free-1009  
[www.thimphucity.bt](http://www.thimphucity.bt)





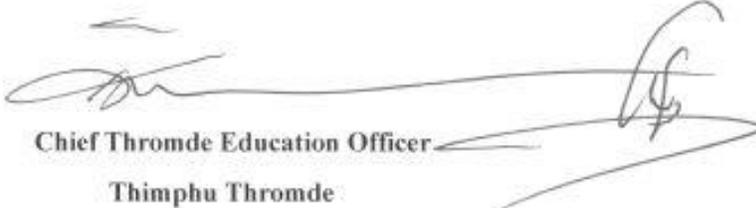
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#### General Information for Placement:

1. Placement of Teachers will be based on the vacancy in schools as per the TRE approved by MoE.
2. Placement of Support Staff will be based on the vacancy in schools as per the approved staffing pattern.
3. Teachers and support applying for placement in the same school on marital ground must submit the application specifying the competent subject as per TRE along with a copy of marriage certificate to Chief TEO, Thimphu Thromde Education Division ([thimthrom@moe.gov.bt](mailto:thimthrom@moe.gov.bt)) on or before January 3, 2023. This is to enable the Thimphu Thromde Education Division to review and explore the possibility of placing in the same school depending on the vacancy as per TRE.

**Note:** There will be an Orientation Program for Vice Principals, Teachers, Counselor(s) and Support Staff placed in Thimphu Thromde on February 3, 2022 at Motithang HSS.

  
Chief Thromde Education Officer  
Thimphu Thromde

