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**22nd THROMDE TSHOGDE MINUTES**

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**(2nd Council)**

**9/10/2020**



THIMPHU THROMDE



## Table of Contents

22 <sup>nd</sup> Thromde Tshogde	2
Members Present	2
Invitees	2
Opening Remarks	3
Agenda 22.01 - Endorsement of one month Rent waiver for <i>Changbangdu</i> and <i>Hejo</i> Vegetable Vendors	4
Agenda 22.02 - Endorsement of waiver of Concession Fees for KCR affected due to Nation Lockdown	5
Agenda 22.03 - Endorsement of procurement of Light Vehicle for 4-Lane Road Construction Project	6
Agenda 22.04 - Need for Social Works & Community Representative Guidelines	6
Agenda 22.05 - Update on Annual Census 2020-2021	7
Agenda 22.06 - Presentation on Status of Revenue Collection, Current Budget Endorsement and Endorsement of COVID Lockdown Expenditure	9
Agenda 22.07 - Loss of Thromde Revenue due to the Tax waiver from the Ministry of Finance	11
Agenda 22.08 - Taking over of Satellite Clinics by Thromde Health Office	12
Agenda 22.09 - Pay Increment for contract Engineers	14
Agenda 22.10 - Payment for two Muster Roll Workers as Superannuation Gratification	14
Agenda 22.11 - Approval of Service Center for Shingkar Auto, Kia motors Showroom and Service Centre	16
Agenda 22.12 - Issues with regard to WB funded Project under Jungzhina-Pamtsho Demkhong	16
Agenda 22.13 - Certificate of Appreciation for those Volunteers involved During Lockdown	17



**22<sup>nd</sup> Thromde Tshogde****Date – 09/10/2020****Venue – Royal Thimphu College, Conference Hall****Time – 9am-5pm****Members Present**

1	Dasho Kinlay Dorjee	Thrompon	Chair
2	Mr. Karma Namgyel	Executive Secretary	Member Secretary
3	Mr. Namgay Tshering	Babesa <i>Thuemi</i>	Dy. Chair
4	Mr. Ugyen Penjor	Jungzhina-Pamtsho <i>Thuemi</i>	Member
5	Mr. Ugyen	Taba-Dechencholing <i>Thuemi</i>	Member
6	Mrs. Dorji Dem	Motithang <i>Thuemi</i>	Member
7	Mr. Rinzin Dorji	Changangkha <i>Thuemi</i>	Member
8	Mrs. Phub Dem	Changbangdu-Olakha <i>Thuemi</i>	Member
9	Mr. Kuenga Yonten	Norzin <i>Thuemi</i>	Member

**Invitees**

Sl/No	Name	Designation
1	Mr. Kinley Penjore	Specialist, Project Manager, ADM-PIU
2	Mr. Sonam Dorjee	Chief ADM Officer
3	Mr. Thinley Norbu	Chief, UPD
4	Mr. Yeshe Wangdi	Chief Engineer
5	Mrs. Sonam Desel	Chief, Environment Division
6	Mr. Udeshe Chettri	Dy. Chief Finance Officer
7	Mr. Sangay Drukpa	Chief TEO
8	Mr. Sonam Tobgay	Head, SLMD
9	Mr. Thinley Dorji	Head, Census Section
10	Mr. Kinga Gyeltshen	Thromde Health Officer
11	Mr. Teknath Kararia	DRD
12	Mr. Tashi Dendup	Sr. Finance Officer

13	Mr. Dorji Phurba	ADM Officer
14	Mr. Sonam Penjore	Revenue Section
15	Mr. Ugyen Dorji Tshechu	Dy. Chief Legal Officer
16	Mrs. Tshewang Pelden	Dzongkha Coordinator
17	Mr. Karma Dorji	Planning Officer

### Opening Remarks

The Chair welcomed all the members of the Council and the Officials of *Thromde* Office to the 22<sup>nd</sup> *Thromde Tshogde*. The Chair informed that the term for the 2<sup>nd</sup> council members is near completion and he reminded that all pending works will have to be completed before the term completes. The term for the 2<sup>nd</sup> council will end in February 2021.

The Chair also shared the status of the Norzin Lam redevelopment project along with Clock Tower revitalization works. He shared that *Thromde* has proposed for a day to the Office of the Gyalpoi Zimpon to make presentations on Norzin Lam to Her Majesty the *Gyaltsuen*. The proposed dates are on 12<sup>th</sup> or 14<sup>th</sup> October 2020 but *Thromde* did not receive any command as of now.

The Chair also shared the status of the shifting of the CFM vendors to MLCPs. *Thromde* received an Executive Order stating that the CFM vendors will have to be shifted to the MLCPs. The works in shifting the vendors in MLCPs are underway and 50% of the vendors will be operating from MLCP by 10<sup>th</sup> October 2020 and the rest will be able to operate from 17<sup>th</sup> October 2020. The same has been broadcast through National Broadcast media. The Chair also shared that the vegetable sheds will be constructed in various areas within *Thromde* and it will be completed within next two months except for Motithang and Babesa which are bigger. These will be the sources of revenue for *Thromde*. There is a few staff under CFM Management and CFM shall function as a separate entity but will report to *Thrompon*. Their monthly salary will be met from the revenue generated from CFM managed vegetable sheds. People have requested that CFM must operate after the pandemic has subsided and even the Government heeded to it. However, if the vegetable sheds in the community functions well, it is a hope that there will be no people interested in operating from CFM later.

The Chair also shared about the transfer of Management of City Bus Service (CBS) to *Thromde*. There was a bit of confusion earlier when CBS was clubbed with *Thromde* as CBS was managed

by a group Officials who are not under Civil Service whereas *Thromde* has been manned by Civil Servants. However, *Thromde* received a written order stating that CBS shall function under *Thromde* as a separate entity managed by a committee with members from all relevant agencies such as *Thromde*, RSTA, MOIC, MoF and CBS.

In a similar line, talks are also going on in making all P2 and below employees of *Thromde* on contract basis. When this has been approved, then the CFM and CBS can be merged and function as one body.

The Chair also stated that it is important for *Thromde* to prepare for any lockdown in case in future. The wholesalers have been identified and shops in various zones will be selected on 11<sup>th</sup> October 2020. It is the duty and responsibility of *Thromde* Management to strictly implement the health safety protocols within *Thromde* and requested all area *thuemis* and *Thromde* Health Sector to kindly educate people on this.

The Chair also welcomed the new *Thromde* Health Officer on behalf of *Thromde* Council Members. It will be beneficial for *Thromde* to also provide the health services to the people of *Throm* residents through *Thromde* Health Sector besides all other basic services that *Thromde* provides.

#### **Agenda 22.01 - Endorsement of one month Rent waiver for Changbangdu and Hejo Vegetable Vendors**

This was put to the Management and the management has approved for waiver of rent for one month for the period of lock down. This is submitted to *Tshogde* for endorsement. The vendors requested that they could not operate the business during the lockdown which was almost a month.

#### **Discussion**

Jungzhina *thuemi* submitted that it would be better for *Thromde* to waive 50% of the rent since it was not a complete closure of business. Even during lockdown, some of them were able to sell their products. This was also supported by other *thuemis* that the lockdown was for 21 days; it may not be wise to waive off for one month since the revenue for *Thromde* has declined as well.

#### **Decision**

The *Tshogde* decided to waive 50% of the rent for both Hejo and Changbangdu vegetable sheds.

**Action** – ADM Officer

### **Agenda 22.02 - Endorsement of waiver of Concession Fees for KCR affected due to Nation Lockdown**

The Chief ADM Officer presented to the *Tshogde* that KCR has requested for consideration of payment of monthly payment of concession fees to *Thromde* for a period of lockdown. The Management has considered for the period of lockdown however, it is put to *Tshogde* for further deliberations and endorsement.

#### **Discussion**

The Jungzhina *thuemi* informed that in earlier *Tshogde* it was decided that penalty must be levied for delaying in construction of MLCPs. But it was known that the penalty has not been levied. If the decisions of *Tshogde* are not implemented, it need not be put to *Tshogde* even for waiver of payment of concession fees for the lockdown period. For this, the Chair clarified that the levying penalty for delay in construction has been levied but they could not pay it. Since they could not pay the penalty, it was referred to MoF and *Thromde* did not receive any directives on this.

The Norzin *thuemi* stated that in earlier decisions, there was no discussion on allowing business in MLCP but there are many businesses operating. Therefore, there is no need for waiving off of one month's payment since they could have made up from such commercial activities.

The Chair again clarified in detail that MLCP is a partnership project and the Government (*Thromde*) and the private company of MLCP must work together for the success of the project. There is also agreement earlier that 20% of the space shall be commercial.

Taba *thuemi* also shared that lockdown had happened suddenly and therefore even *Thromde* could not notify them of the lockdown, For the period of lockdown, it is true that they are impacted, but even the rent waiver for the vegetable vendors have been agreed at 50%, therefore, it will be wise to agree on 50-60% waiver for the period of lockdown even for KCR. . The member secretary informed that it would be better to revisit concession agreement and take the decisions.

#### **Decision**

The *Tshogde* directed the concerned Division to visit the concession agreement and submit to MoF for further directives.

**Action** – ADM Officer/ID

### **Agenda 22.03 - Endorsement of procurement of Light Vehicle for 4-Lane Road Construction Project**

The Chief ADM Officer presented to the *Tshogde* that currently the vehicle has been hired and the monthly hiring charge is around Nu 45000 and even the hiring period has been completed. The Management has approved procurement of one light vehicle for the 4-lane road development project in Chubachhu in place of hiring.

#### **Decision**

The *Tshogde* endorsed the procurement of one light vehicle for the said project and the budget for the same will be used from the recurrent budget balance of the FY 2019-2020.

**Action** – AFD

### **Agenda 22.04 - Need for Social Works & Community Representative Guidelines**

The Member Secretary presented to the *Tshogde* on the requirement of the guidelines for the social workers and community representatives (*Midey Tshogpas*). Since *Thromde* has to deal with these community representatives, having such guidelines in place will be helpful in managing the community volunteers.

#### **Discussion**

The Norzin thuemi informed that formation of *midey tshogpas* was discussed in earlier *Tshogde* and he has shared that the main idea of *midey tshogpas* was to monitor the *demkhongs* with regard to cleanliness and other *demkhong* activities. He informed that if there is a requirement of *midey tshogpas* in future, there is a need for proper guidelines.

The Chair informed that *midey tshogpas* shall function even if the council term ends. *Midey tshogpas* are responsible to keep the community (*midey*) alive. He said that even the MoU has been signed between them. Taba- Dechencholing *thuemi* requested the floor to revisit the number of *midey tshogpas* and validate the numbers since there are only few who have come forward to shoulder the responsibilities. The Chair informed that the identification of *midey tshogpas* could

be based on the current zones system of *Thromde*. There are 39 zones within *Thromde* and two representatives from each zone should be enough. The Motithang *thuemi* requested if *Thromde* Management could provide them with a certificate of appreciation since some of them have served over 9 years now. Jungzhina *thuemi* informed that there are guidelines already developed and must be implemented. They have been serving for the last 8-9 years and it is high time for *Thromde* to recognize those who have worked with full dedication.

### Decision

The *Tshogde* decided to have 2 *midey Tshogpas* from each zone and directed the area *thuemi* to identify from each zone under their *demkhongs*. Regarding the guidelines, *Tshogde* directed the Environment and Health Sector to revisit the guidelines, improve it and present it to next *Tshogde* through Management.

**Action** – Environment Division and Thromde Health Officer

### Agenda 22.05 - Update on Annual Census 2020-2021

The Dy. Chief Census Officer presented to the *Tshogde* the annual census report for the year 2020. He presented the tentative dates for carrying out the census within *Thromde*:

DEMKHONG	DATE (FROM)	DATE (TO)
TABA-DECHENCHOLING	02/11/2020	06/11/2020
BABESA	09/11/2020	13/11/2020
MOTITHANG	16/11/2020	20/11/2020
NORZIN LAM	23/11/2020	27/11/2020
CHANGBANGDU-OLAKHA	30/11/2020	04/12/2020
JUNGZHINA-KAWAJANGSA	07/12/2020	11/12/2020
CHANGANGKHA	14/12/2020	18/12/2020

The documents required for the census are CID, authorization letter if someone is required to update census on behalf of someone. The census must be carried out by the head of household or any member of the household who has clear information about their family. He informed that presence of area *thuemis* is important till the completion of the census. The census will be carried out keeping in mind all the COVID-19 health safety protocols. He requested *Thromde*

*Management* to support all the requirements such as ribbons to make markings and hand sanitizers during the census. Also, the Officials of census are required to work beyond working hours and therefore request for overtime payment and also refreshment for the Officials involved.

### **Discussion**

The Chair stated if there are any possibilities of carrying out census online. Also he directed the section to present the annual report of the Census Section in the next sitting of the Council. He also shared that census could be carried out in respective *demkhongs* without people having to come to Office from all areas. The Chair also directed all area *thuemis* to dedicate time at the time census in their respective *demkhongs*.

The Legal Officer pointed out that whether the requirement of Marriage certificate is mandatory for the census registration of new born. For this the Babesa *thuemi* informed that *thuemis* have been issuing a concern letter and that has been the practice till now. He also informed that there are risks associated with signing of different forms. Jungzhina *thuemi* also stated that with times, there is a change in system and it is therefore important to inform *thuemis* of the changes. He informed that such services will have to be made very simple since there are people who are illiterate and face lots of difficulties when required to submit different forms of applications. Taba-Dechencholing *thuemi* also highlighted that there are issues within *Thromde* who have missed census and are not aware of the requirement of the documents.

Norzin *thuemi* also submitted that all requirements are submitted through forms, it must suffice without having to submit various other applications. Secondly the requirement of marriage certificate during census registration is causing problems as there are issues of fatherless children and these children face difficulty in census registration. In this case, it would be beneficial if a letter from area *thuemi* could suffice. The Chair informed that the requirement of Marriage Certificate for new born census registration is as per the Census Act and *Thromde* must act according to the Act.

The Census Officer clarified that carrying out census in different areas is challenging now that the census is carried out online and needs high speed internet connection. Therefore, we have decided to carry out in Office only. For this the Chair stated that the internet could be installed in these selected locations and further discussion can be held on this. The Census Officer confirmed

that the *Thromde* Census Section is functioning as per the Census Act. And the requirement of a marriage certificate is mandatory as per the form and it is important to verify the authentic parents of the child. The Legal Officer presented it's a child's right to have Bhutanese census. As per the Census Rules and Regulations, it has been clearly mentioned that the documents required are marriage certificate or endorsement from the guarantor, CID of parents, health cards and authorization letter from the head of the family. He stated that we will have to think of the child as well and the endorsement from the guarantor should suffice the requirement of marriage certificate.

### **Decision**

*Tshogde* directed the area *Thuemi* to dedicate full time at the time of census in their respective *demkhongs*. *Tshogde* also directed the Management to support the requirement as presented by the Census and also provide required equipment in *Taba thuemi* office and other locations identified. After a discussion at length about the requirement of document for census registration, the *Tshogde* decided to seek clarifications from DCRC HQ.

**Action** – Census Section

### **Agenda 22.06 - Presentation on Status of Revenue Collection, Current Budget Endorsement and Endorsement of COVID Lockdown Expenditure**

The Revenue Section presented to the *Tshogde* the status of revenue collection from 1<sup>st</sup> July till 30<sup>th</sup> September 2020. The total collection for 3 months is Nu 36.334M. For the month of July, the total collection was Nu 17.324M, for August is Nu 4.955M and 13.811 for the month of September 2020. The Section also presented to the *Tshogde* the refund made to 3 individuals, a total of Nu 591847. The two individuals were for the refund of 2% out 5% property transfer tax collected.

The total fund balance (revenue) including the total Nu 14.279M closing balance as of June 2020 after deducting refund is Nu 55.268M. The Section also presented the status of fixed deposit of Nu 100M. The maturity date is 19/10/2020 and total interest earned will be Nu 6.322M. He presented to the *Tshogde* whether to keep Nu 100M as fixed deposit at an interest rate of 6.25% p.a.

### **Discussion**

The Chair shared that the revenue has decreased drastically and couldn't even meet the 3 month's current budget. Last year, for the same period, the total collection was around Nu 56.0M.

### **Decision**

*Tshogde* endorsed the refund to three individuals, a total of Nu 591,847. With regard to fixed amount, the *Tshogde* decided to deposit Nu 100M with BOB but later if it is required to be withdrawn before its maturity, it can be withdrawn.

### **Action – Revenue Section**

The Budget Section also presented to the *Tshogde* the revision of current budget as a result of pandemic. The same has been approved by the Management and it is now put to *Tshogde* for endorsement. Earlier, the recurrent budget approved was Nu 249.608M. However, as a result of the pandemic, the revised budget approved by the Management is Nu 232.708M. The Budget Officer also presented in detail the activities for which the budget has been curtailed. Some of the activities for which the budget has been slashed are *Thromde* coordination meeting, *Thromde* coordination cup, Ex-country training, general provisions. And for some activities the budget has been reduced depending on the priority.

The Budget Officer also presented the expenditure status of the lockdown. The total expenditure is Nu 2.472M. The Ministry of Finance (MoF) has released just Nu 1.0M and rest it has to be met from *Thromde*. The Management has approved the recurrent budget saving from last Fiscal Year (FY).

### **Discussion**

The Chair explained in detail why the budget for some activities had to be curtailed. He explained that some of the activities are not required to carry out and some cannot be carried out due to current COVID-19 pandemic.

### **Decision**

The *Tshogde* endorsed the revised budget and also the payment of Nu 1.472M from the recurrent savings from last FY for COVID-19 lockdown expenditure.

**Action** – Accounts Section

The Budget Officer also presented the summary of the capital budget of Thimphu *Thromde* for the FY 2020-2021. The total budget approved for Thimphu *Thromde* is Nu 1.118B out of which 472M is SDP projects.

The Chair explained that in earlier *Tshogde*, the activity wise budget has been discussed and approved. But due to pandemic, the budget for some activities had to be reduced and re-appropriated to other reprioritized activities. As per the directives of the Government, *Thromde* is required to construct vegetable sheds in zones and therefore around Nu 109 M had to be reprioritized from the capital budget.

Jungzhina *thuemi* informed that there is no issue with reprioritization of budget because *Thromde* will have to be carried out other activities as a result of pandemic, but *thuemis* will have to be informed of the change of activities and budget so that the little budget left could be prioritized within the *demkhong*. The Chair informed that the priority must be in laying sewer lines first and then access roads for those developed plots.

The Chief Engineer explained that the current situation is very different to carry out developmental activities as usual. The activities were prioritized based on whether or not the activities could be taken up without delay based on the availability of raw materials and manpower.

**Decision**

The *Tshogde* endorsed the revised capital budget for FY 2020-2021 and also directed the Accounts Section to apportion Nu 492.0M from annual capital grant.

**Action** – Accounts Section**Agenda 22.07 - Loss of Thromde Revenue due to the Tax waiver from the Ministry of Finance**

The Chief ADM Officer presented to the *Tshogde* as information and also to seek a way forward. There are some cases where MoF waives off certain fees and penalties and taxes. If more and more such cases are approved by the MoF, it will affect the revenue of *Thromde*. This is

submitted to *Tshogde* for further directives. One such case is APIC land lease, which comes to around Nu 600,000.

### **Discussion**

The members discussed that for APIC it was waived off since the rent for the handicraft vendors have been waived off as a result of pandemic. However, it is a source of revenue for *Thromde* and it would be better to write to MoF for a refund since *Thromde's* revenue has reduced drastically over the past few months.

### **Decision**

The *Tshogde* directed the AFD to write to MoF for the refund of the APIC land lease and also not to entertain such requests henceforth since it affects *Thromde's* self-sustainability.

### **Action – AFD**

#### **Agenda 22.08 - Taking over of Satellite Clinics by Thromde Health Office**

The *Thromde* Health Officer presented to the *Tshogde* the need for taking over of satellite clinics within *Thromde* by *Thromde* Health Office. He presented that there are around 6 health centers which are currently managed by the *Dzongkhag* health Sector. The Health Centers are:

1. Dechencholing Hospital
2. Hejo Thromde Health Center
3. Motithang Thromde Health Center
4. Changjiji Thromde Health Center
5. RBP HQ Health Dispensary
6. Chamgang RBP Health Dispensary

The services provided from these health centers are as reflected in the table below:

SI. No	Services
1	OPD services with Medical Officer
2	Laboratory Services
3	Ultrasound Services
4	X-ray Services
5	Observation rooms to accommodate 5 patients
6	Pharmacy unit with drugs and non-drugs storage facility
7	Community Health Unit: Reproductive Health, Family planning Immunization, counselling-VCT etc.

He also presented the HR requirement for Thromde Health Care Centers. The table below shows the HR requirement for THCC:

SI. No	Human Resource	Number	Remarks
1	Medical Doctor	01	OPD & Observation Services
2	Nurses	02	Patient Care Services
3	Health Assistant	02	Community Health Services
4	Laboratory Technician	01	Laboratory Services
5	Radio Technician	01	USG & X-Ray Services
6	Pharmacy Technician	01	OPD Pharmacy and Medical Store
7	Receptionist	01	Patient Registration Services
8	Care Taker	01	Support Services

## Discussion

The Chair shared that functioning of *Thromde* Health Center is very crucial as this will help reduce pressure on JDWNRH. He informed that setting up of a Health Office can be supported by *Thromde* but the capital budget for the Health Sector must come from the Ministry of Health (MoH) like the *Thromde* Education Sector. The Taba-Dechencholing *thuemi* submitted that the construction of Taba Hospital is very important as it can serve people of Taba-Dechencholing and Kawang *Gewog* as well. The budget Officer presented that the budget for establishment of *Thromde* Health Office must be used from capital grants of *Thromde*. If the capital budget isn't

enough to spend for the establishment of a health center, then it can be written to MoF as per the directives of MoF.

Regarding the transfer of these clinics, the members discussed that the health clinics of RBG in Dechencholing and RBP Head Quarters are not freely accessible to public due to security reasons and therefore further talks will have to be carried out with relevant authorities. The Thromde Health Officer informed that the identified site for Motithang had some issues and *Thromde* is required to identify new location.

### **Decision**

*Tshogde* decided that all *Thromde* Health Center will be taken over by *Thromde* except for Chamgang RBP health dispensary since it falls under *Dzongkhag* jurisdiction. The RBG and RBP HQ health clinics will be transfer for now, however, further talks will have to be carried out with relevant agencies on the accessibility to. The budget for the health sector for these clinics will have to be transferred first and MoH shall disburse it annually henceforth like *Thromde* Education. *Tshogde* also decided to spend Nu 492,905 from capital grants for establishment of *Thromde* Health Center Office. Once all the *Thromde* Health Centers have been developed, *Tshogde* decided that there should be adequate Human Resources as per the plan of the MoH. Regarding the construction of *Thromde* Health Center at Motithang, *Tshogde* directed the area *thuemi* and *Thromde* Health Officer that the new location could be explored in the Motithang neighborhood node.

**Action** – *Thromde* Health Officer/Area *thuemis*

### **Agenda 22.09 - Pay Increment for Contract Engineers**

The Chief Engineer presented that the contract engineers of *Thromde* are recruited at P5 level while RCSC recruits them at P4 level. They are not even given the contract allowances. Therefore, it was put to Management and the Management has approved to give the pay and allowances of P4 after one year probation. This is mainly done to retain those engineers. Some of the members stated that promoting directly to P4 after serving only 1 year is not justifiable. Therefore, it is better to give them the performance based allowances after proposing it to *Tshogde*.

### **Decision**

The *Tshogde* decided to pay performance based allowances (pay scale and allowances of P4) after serving one year probation. For now, the performance based allowance is approved for Mr. Jigme Wangdi and Mrs. Shrijana of Sewerage Section and Mr. Pema Tashi and Mrs. Jangchu Choden of Road Section with the effect from October 2020. Their grades will be P5 only as recruited. For all other contract engineers, a performance based allowances will be approved by the *Tshogde* after completing 1 year into service.

**Action** – Accounts Section/ID

### Agenda 22.10 – Recognition for two Muster roll Workers

#### Agenda 22.10 - Payment for two Muster Roll Workers as Superannuation Gratification

The Chief Engineer presented to the *Tshogde* that Mr. Wangdi of Lubding and Mr. Tshetenla of Babesa who have been working with *Thromde* has submitted for superannuation. They have served for 4 months and 7.6 years respectively. *Thromde* has earlier recruited one plumber for the area but the community has put complaint that he is not carrying out his duty well. Therefore, with support from the community, Aap Wangdi was recruited to maintain the water supply lines in the community since he resides in the same community. Since then, he has worked for 4 months now (June - September 2020). The payment due for four months is Nu. 26,230.00 Which is Nu. 215 per day as been proposed by the Water Section under Infra. Division (Attached Note Sheet). He has crossed the age limit for muster roll and as per the muster roll rule of *Thromde*, he is not eligible. Therefore, in his support the community requested *Thromde* to recruit Ap Wangdi's Son-in-Law as the muster roll.

Mr. Tshetenla has also crossed the age limit to be in muster roll and had to be superannuated. As he served just 7 plus years, he is not eligible for gratuity scheme. Gratuity scheme (6 months' salary) is paid only to those muster roll workers who have completed 10 years or more. Even though both of them are above 65 years of age, they have put great efforts in maintaining the *Thromde* water supply systems in the area at Simtokha E4.

#### Discussion

The members discussed that the current practice is to pay gratuity (a pay of 6 months) only if they have served 10 years or more. Since none of them has served for more than 10 years, it may

not be feasible. Some of the members stated that even at their old ages, they were very active and have carried site visits to the sources and to all the supply lines to ensure constant flow of water in the tank for the benefits of the public. Mr. Tshetenla even had a domestic problem while at works but never failed in his service. Therefore, they deserve some kind of recognition. Many members stated that there is no precedence of giving gratuity before 10 years but some of the members stated that it is the responsibility of *Thromde* to look into the history of their services and give 1-2 months' salary as reward for Mr. Tsheten.

### **Decision**

*Tshogde* approved a 2 month's salary (Nu 215 per day) for Mr. Tshetenla as reward (*soelra*) for having served well for the last seven years although aged. And for Ap Wangdi, the *Tshogde* decided to formally recruit his son-in-law as the muster roll of *Thromde* as Ap Wangdi has crossed muster roll age limit. He will be entitled for 4 months payment sum of Nu. 26,230/- as arrear for the past months.

**Action** – ID/Accounts Section

### **Agenda 22.11 - Approval of Service Center for Shingkar Auto, Kia motors Showroom and Service Centre**

The Babesa *thuemi* presented to the *Tshogde* the proposal for Shingkar Auto Kia motors showroom and service center. His proposal was to establish a service center to provide certain services like changing engine oils and other minor replacement and maintenance for their own branded vehicles (i.e. Kia motors). The other major maintenance will have to be referred to the automobile workshop.

### **Discussion**

The members discussed that there should be clear distinctions with the service center and showroom. In the service center, certain services like changing of mobile and replacement of

minor spare parts which can be carried out without having to create noise pollution can be allowed but for the same company vehicle only. But workshop licenses cannot be given in the service center. The Jungzhina *thuemi* also cautioned that there are cases where people get a workshop license for the Olakha workshop area but operate in other areas. This will have to be monitored as well.

### **Decision**

*Tshogde* decided to allow the showroom along with extended services and the type of services for the showroom shall be given in writing to the owner while approving by *Thromde*.

### **Action – DRD**

### **Agenda 22.12 - Issues with regard to WB funded Project under Jungzhina-Pamtsho Demkhong**

The same issue was raised in 21<sup>st</sup> *Thromde Tshogde* as well and it was decided that the Infrastructure Division will have to write to the contractor to rectify the damages within the liability period. The same issues were also raised by *Taba-Dechencholing thuemi* in WB funded WB project in *Taba*.

### **Discussion**

The Chief Engineer informed that as per the decision of the 21<sup>st</sup> *Tshogde*, he has sent both the former WB Project Manager and the engineer to the sites but did not receive clear updates on that. Regarding the quality, it is difficult to ascertain since the structures have been developed already. The *Jungzhina thuemi* shared that he has reported to *Thromde* even at the end of 2019 before the project ended that the work qualities are not good but nothing has been done. The member Secretary affirmed that the matter will be taken up seriously and it will never be late. There are many things that can be done even if the project has been completely closed.

### **Decision**

*Tshogde* directed the Infrastructure Division to form a team and take up the matter very seriously. *Tshogde* directed the ID to call on the contractor and discuss the matter seriously.

### **Action – ID**

**Agenda 22.13 - Certificate of Appreciation for those Volunteers involved During Lockdown**

Norzin *Thuemi* requested to the *Tshogde* to award certificate of appreciation to the volunteers during the lockdown period. For this, the Chair submitted that *Thromde* is already in the process of printing the certificate.

**Decision**

The *Tshogde* decided to award the certificate of appreciation to all the volunteers during the lockdown and directed the *Thromde* Education Office to process it immediately.

**Action** – *Thromde* Education Office

**Rapporteur** – Karma Dorji, Planning Officer