

1st Ad-hoc Management Meeting

Date – 23rd December 2022

Time – 9:30AM-12:00PM

Members Present

Sl/No	Name	Designation/Division/Section
1	Ugyen Dorji	Thrompon
2	Karma Namgyel	Executive Secretary
3	Kinley Penjore	Project Manager, ADB-PIU
4	Thinley Norbu	Chief, UPD
5	Yeshe Wangdi	Chief Engineer
6	Tashi Phuntsho	Chief, CoED
7	Kinzang Dendup	Chief TEO
8	Norbu Dendup	Chief Finance Officer
9	Ugyen Dorji Tshechu	Dy. Chief Legal Officer
10	Kinga Gyeltshen	Dy. Chief Thromde Health Officer
11	Jigme Wangmo	Officiating Chief, LRSD
12	Lekzang Jayoed Dorji	Officiating Chief, Environment Division
13	Tashi Dorji	Officiating Chief, O&M Division
14	Sonam Namgay	Executive Engineer
15	Srijana Mongar	Architect, UPD
16	Karma Dorji	Sr. Planning Officer

Agenda 1.01 - Audit Observations and way forward

The Audit focal from the Infra Division submitted to the Management that they have sought clarifications from RCSC and also from the Audit unit under RAA. It has been understood that the administrative actions must be taken based on chapter 19 of the BCSR 2018. There are 17 audit memos out of which 3 have been resolved but it has not been dropped since administrative actions will have to be taken first. He submitted that the Management will have to decide the administrative actions to be taken and communicate to RAA.

Discussion

The Executive Secretary stated that it is difficult to assess the major or minor offenses of the memos as mentioned in the BCSR and taking the amount as the basis is not fair. Some members said that the repeated offenses or the frequency of lapses could be one of the basis for administrative actions based on chapter 19 of the BCSR. Some of the members raised that while defending the audit observations, it would also be better to strategize henceforth how such lapses could be prevented in the first place citing certain cases of mis-measurements leading to excess payment. The Executive Secretary informed now that the site handing-taking are being done by the team including the area Thuemis, it is one of the



measures to prevent lapses. Also the contract clauses should specify these specific requirements at sites and the focal site engineers will have to be very careful while executing the work at sites.

Decisions

The Management decided:

1. All those cases for which the amount has been recovered shall be considered a minor offense and are forwarded to HRC for the administrative action accordingly.
2. If the same individual repeats the same offense later considering FY 21-22 as the baseline year, the offense shall be graded accordingly medium or major.
3. For those projects (Memo 1 and 2) which have not yet been closed and for which the final bills are not settled, Thromde to request RAA to drop the case.

Action - Audit Focal

Agenda 1.02 - Discussion of City Hall

The focal engineer for the City Hall construction submitted to the Management that the team has already started working on reviewing the City Hall design. The working group based on the earlier Management includes Mr. Karma Singye and Mr. Jigme Chhetri from CoED and Mr. Sonam Namgay and Mr. Namgay Wangchuk from Infra Division. The focal engineer requested the Management for including Architecture, Mr. Sonam Tshering from CoED as a working group.

Decision

The Management directed:

1. The CoED to include Mr. Sonam Tshering, Sr. Architect as one of the technical team members.
2. Decided that each Division hall shall be open space with a separate glass room for Chief and the number of Divisions must be based on the approved Thromde organogram.
3. There shall be a common conference hall for in house use and a community hall of 300 capacities which can be used for other purposes including the workshops and seminars. There is no need for a separate conference hall for each Division.
4. Directed the team to look at the space practically, i.e. practical space allocation.
5. There is no change to the external building facade except for the main entrance gate. The main entrance gate can be a contemporary, simple low-height structure with a slide-open door system.
6. A budget of about Nu 4.5M to kick start the project can be used from the internal revenue and also the payment for the design and estimate for the consultant shall be paid through internal revenue. At a later stage, it can be financed through other external sources like bank loans.
7. Jamtho can be kept on both sides and directed the concerned Division to clear up the sites as soon as possible so that initial works can be initiated immediately.

Action -Project Team



Agenda 1.03 -Lungtenzam Re-vitalization Conceptual Plan

The Architect from UPD presented a conceptual design of the Lungten zam which is a single deck 4 lane at the ground level. The earlier double deck design by CDCL was complex and had huge cost implications. The current design has been developed keeping in mind the cost and time and most importantly, the traffic congestion. The main issue to be resolved at the Lungtenzampa area is the traffic congestion.

Discussion

The Executive Secretary stated that there should not be any zebra crossing as it will defeat the very first purpose of easing the traffic congestion. He also proposed to shift the bazam towards north and think of pedestrian overhead bridge or the underpass in place of zebra crossing. He also stated that right now there are talks going on to even shifting the RBP area and making the Norzin Lam and Changlam straight to the express way. The Chair stated if a footpath along the proposed bridge serves the purpose, we can always do away with bazam and it can be studied if it can also be aligned between Chorten and proposed bridge if the current proposed location isn't appealing. Some of the members also pointed out that traffic circulation will have to be planned holistically. In that case, the proposal should have BOD removed so that a major bottleneck at the BOD area can be improved.

Decision

The Management directed the following:

1. Owing to major traffic congestion around Lungtenzam area, the new concept of Lungtenzam construction and site development works have been approved.
2. Since major traffic bottle neck has been observed around the current BOD area, strategic planning for smooth circulation of traffic at the current BOD side has to be developed. Hence, the BOD will have to be relocated.
3. In place of zebra crossing connecting the bridge and footpath from memorial chorten, a pedestrian overhead bridge and underpass can be proposed.
4. The need for bazam will have to be studied since there are also footpaths along both side of the bridge. If required, it can be proposed in between the Lam Phajo Chorten and the proposed bridge site.
5. Once all these comments have been incorporated, a new concept drawing can then be proposed to higher authorities

Action – Focal Architect

Agenda 1.04 -Discussion on 13th Plan Formulation and way forward

The Planning Officer presented to the Management the 13th Plan and the long term plan formulation. The Office of the Prime Minister presented the way forward for the long term and 13th Plan to the LGs and a



few members of the council from Thimphu Thromde attended as well on 10th December 2022. The Planning Officer used the same presentation to sensitize the members of the Management on the new planning framework. Starting 2024, there shall be a long term plan which spans to 10 years (2024-2034) from which the 13th Plan shall be drawn. The long term contains National KPIs and Cluster KPIs. The four clusters include economic, security, social and governance clusters. The LGs and agencies are required to formulate programmes contributing to these National and Cluster level KPIs. The Planning Officer presented all National and Cluster KPIs to the Management based on which Thimphu Thromde is required to formulate programmes.

Decision

The Management decided:

1. Each Division and Section to come up with broad programmes categorized based on 4 clusters within their Division and share with Planning Officer.
2. Once all these programmes are compiled from all Division and Section, it shall again be discussed in the Management on 21st January 2023.
3. Then the same shall be submitted to the Office of the Cabinet Affairs and Strategic Coordination (OCASC) by 30th January 2023.

Action - Each Division/Section

Agenda 1.05 –Continuation of Waste Management Services

The Chair shared this as information to the Management. He informed that the current waste contract for waste collection services ends by 31st December 2022. Starting from 1st January 2023, a new mode of waste collection services shall be adopted. However, due to time constraints, the new mode could not be developed and hence it has been deferred till 31st March 2023. By the end of March 2023, new guidelines for waste collection services will have been readied. However, for the next 3 months, till 31st March 2023, the services will have to be continued. When discussing with the current waste collection service providers, they have agreed to carry out the waste collection services at the current rate till 31st March 2023. At the same price, the current waste service providers will continue for next 3 months. From 1st April, the waste management committee shall come up with a document.

Decision

Based on the letter received from the Waste Management Committee (WMC), the Management decided:

1. To extend the contract term of the existing waste collection contractors till 31st March 2023.
2. Directed the Environment Division to communicate to the WMC Secretariat to send a letter to Thromde stating that the contract term for the current waste service providers shall be extended.
3. The Environment and CoED have also been directed to help the WMC with data requirements.

Action - CiED/CoED



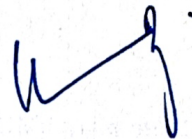
Agenda 1.06 –M/s Lhaki Enterprise Outstanding Dues

The Chief ADM Officer submitted to the Management that a final letter has been sent to M/s Lhaki for contract termination if they are not able to pay the dues by December 2022. If they are not able to pay, it will be forwarded to the Legal Division for further actions.

Decision

The Management decided to forward the case to Legal Division for prosecution if they are not able to pay the dues by December 2022.

Action - Legal Division/Parking Focal

A handwritten signature in blue ink, appearing to be 'W. J.', is located to the right of the 'Action' line.

Rapporteur – Karma Dorji, Sr. Planning Officer

Annexure -1

THIMPHU THROMDE FINANCIAL AUDIT - for INFRASTRUCTURE DIVISION					
AIN: SCID-2022-117					
Financial Audit Issues					
SL NO.	OBSERVATION	Name of the Contractor	Name of the Engineer	Action Taken	ACTION TAKEN REPORT
1	Excess payment in construction of water transmission line and distribution network at Semtokha below Wangdue Highway - Nu. 1,022,390.00	M/s Deyjung Construction Pvt. Ltd.	Sonam Tshering, Jr. Engineer	Yes	Under settlement of final bill
2	Irregularities in construction of four lane road with footpath & drainage				
2.1	Overpayment in construction of footpath - Nu. 269,060.46	M/s T.Tobgyel Construction Pvt. Ltd.	Machi Pelha, Engineer	Yes	Under settlement of final bill
2.2	Non-deduction of liquidity damage - Nu. 5,263,480.40	M/s T.Tobgyel Construction Pvt. Ltd.	Machi Pelha, Engineer	No	Under settlement of final bill
3	Excess payment in construction of Boundary fencing with chain link - Nu. 392,086.41	M/s Yungkar Construction,	Karma Lhendup, Engineer	Yes	The contractor has been informed to pay the excess amount in ARA. The contractor has confirmed to pay the excess amount by end of December, 2022 with the commercial interest.
4	Excess payment in steel works - Nu. 176,182.06	M/s T.Tobgyel Construction Pvt. Ltd.	Kunlay Yangdon, Engineer	Yes	Amount deposited in ARA account and settled
5	Irregularities in Development of various junction within Thimphu Thromde				
5.1	Delay in shifting of 500KVA sub-station resulting in non-achievement of junction development and a huge loss on variation payment - Nu. 9,662,478.89	M/s Passang Construction Pvt. Ltd.	Basant Kumar Rai, AE	No	The work couldnot be executed due to materials issue during lockdown. The work is currently on halt due to audit issue. Thus, futher deliberation with audit will be done on this issue by Thimphu Thromde and BPC

5.2	Non-conduct of requisite tests for road pavement works	M/s Passang Construction Pvt. Ltd.	Basant Kumar Rai, AE	No	The test was carried out physically understating that the tests are carried out at plant itself. However, as per the audit memo Thimphu Thromde has followed up with contractor and has received assurance letter from the contractor that any defect during the DLP will be maintained immediately. Until such Thimphu Thromde assure to carryout important test.
6	Items provided other than specifications in construction of Sedimentation Tank at Kuengacholing Palace - Nu.71,178.18	M/s Karma Tshering Construction	Thukten Thinley, JE	No	The contractor was paid lower than the BoQ rate. Moreover, as per the pro rata recommended by the RAA, the contractor was paid deficit. The adjustment of the deficit payment will be settled during the final bill payment to the contractor.
7	Acceptance of defective works	M/s SL Construction	Pema Tashi, Engineer and Ngawang Tashi, E.E	No	Due to current urgent ongoing work the contractor couldnot carryout the work. However, Thimphu Thromde assure to complete all the rectification work by Jan , 2023
8	Non-deduction of rebate in the construction - Nu. 126,853.49	M/s Sons Builders Pvt. Ltd.	Kunlay Yangdon, Engineer	No	Amount deposited into ARA and settled
9	Excess payment due to erroneous measurement in Construction - Nu. 83,731.66	Welfare Construction Pvt. Ltd	Ugyen Lhamo, AE	Yes	The contractor was informed through email and messages on several occasions. However, the contractor doesnot even respond or receive. The case will be forwarded to legal for further directives.

10	Excess payment due to erroneous measurement in construction – Nu. 90,392.52	M/s Rigsel Yoezer Construction Pvt. Ltd	Jigme Choden, JE	Yes	The contractor agreed to pay the excess amount but couldnot pay until today. The case will be forwarded to legal for further directives.
11	Excess payment for steel work – Nu. 15,616.70	M/s Parop Construction		Yes	The contractor was informed through email and messages on several occasions. However, the contractor doesnot even respond or receive. The case will be forwarded to legal for futher directives.
12	Excess payment in construction – Nu.16,568.00	M/s L.T. Construction	Jigme Choden, JE	Yes	Amount deposited into ARA and settled
13	Irregularities in construction at Jungshina-Pamtsho Demkhong				
13.1	Wastages due to improper planning and lack of coordination at Jungshina-Pamtsho Demkhong – Nu. 1,676,265.50	M/s Kuenlha Construction	Jangchuk Choden, Engineer	Yes	Thimphu Thromde is working on the overlappig issue and will be controlled by new control mechanism under Infrastructure Division.
13.2	Application of analysed rate on the whole quantity of work resulting in excess payment – Nu. 306,689.09	M/s Kuenlha Construction	Jangchuk Choden, Engineer	Yes	Amount deposited into ARA and settled
16	Overpayment in construction of Day MPH at Kuenselphodrang Primary School – Nu. 235,337.32	M/s Druk Tachu Construction	Tshering Dorji, JE	Yes	Amount deposited into ARA and settled

W. J.