

1st Management Meeting of 3rd Thromde Council

Venue – *Thromde Conference Hall*

Date – 20th May 2021

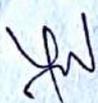
Time – 9:30AM

Members Present

SL/NO	Name	Designation/Division
1	Dasho Ugyen Dorji	Thrompon
2	Mr. Karma Namgyel	Executive Secretary
3	Mr. Thinley Norbu	Chief, UPD
4	Mr. Yeshe Wangdi	Chief, ID
5	Mr. Sonam Dorjee	Chief ADM officer
6	Mrs. Sonam Desel	Chief, Environment Division
7	Mr. Kinley Penjore	Project Manager, ADB-PIU
8	Mr. Udeshe Chhetri	Dy. Chief Finance Officer
9	Mr. Kinga Gyeltshen	Thromde Health Officer
10	Mr. Dorji Phurba	ADM officer
11	Mrs. Ugyen Lhamo	ID
12	Mr. Karma Dorji	Planning Officer
13	Mr. Teknath Kararia	DRD, Officiating Chief
14	Mr. Amir	Asset Manager
15	Mr. Roshan	UPD
16	Ms. Tshewang Pelden	Dzo. Coordinator

Opening Remarks

The Executive Secretary greeted the new Thrompon and other members to the first Management meeting of the third Council.



The chair shared his gratitude towards the people for electing him as the new Thrompon and further thanked his Majesty for his tireless efforts and constant guidance and support in such situation. He also touched upon some of the challenges faced by Thromde and hopes that with the support from the staffs, he will be able to resolve all the existing issues and improve Thromde services especially by establishing digital connectivity. Therefore, he encouraged everyone to work towards improving and providing better services to the people.

Agenda 1.1 Presentation on MTR and New APA (2021-2022) planning

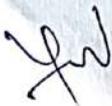
The planning officer presented on MTR and new APA (2021-2022) planning to the management before presenting it to the PM and other officials. He highlighted the important points of both MTR and the new APA (2021-2022) planning and made necessary changes after discussing it with the management.

The planning officer presented Summary of the 12FYP Outlay, revised budget and expenditure (As on 30th April 2021).

Thromde	FYP Outlay (in M)	Cumulative revised budget (in M)	Cumulative Expenditure (in M)	(in % against outlay	% Expenditure against Budget
Thimphu Thromde	4636.4	2426.994	1272.769	27.4%	52.44%
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He further highlighted the major achievements of Capital Investments by Thromde which includes completion of Dodeyna CWSS, Babesa Sewerage Treatment Plant, Footpath from Lungten Zam till Simtokha, Infrastructure Development for Taba, Jungzhina-Pamtsho and Hejo-Samtenling LAPs, ECCD at Babesa, conversion of All existing streetlights to LED, completion of Bazam at Changjiji, Open Space Development, launching of Thromde Work-force Service Book, and other achievements included:

- Road Widening works along with footpath:
 - Galyong Tshogkhang till Lungtenzam

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- Lungtenzam till Simtokha
- Construction of Labor Camps:
 - Motithang (15 units) – 10.M
 - Dechencholing (7 units) -5.5M
 - Changangkha – (16 units) – 9.0M

After the presentation on MTR, the planning officer presented on 2021-2022 APA planning with the following objectives:

- To improve livability, safety and sustainability of human settlements.
- To enhance health and nutrition of Thromde residents.
- To enhance transparent, effective and efficient public service delivery.

The planning officer then presented a proposed budget summary of Nu. 2392.571.

Budget	Figure in million (Nu)
Total	2392.571.
	1226.350 <i>(Health -3.95M, Education -350.5M and Thromde - 871.9M)</i>
RGoB	1083.35
Donar	143 (SDPs)
Recurrent Budget	<ul style="list-style-type: none"> • Thromde Health and Education Sector – Nu 851.171M • City Bus Service -81.05M • Thromde -234.0M (From Thromde revenue)

Agenda 1.2 proposal submission to RBP HQ on relocation of their gate

The Executive secretary shared regarding the submission of a proposal to RBP HQ on relocation of their gate in order to ease traffic congestion. The chief of RBP has asked Thromde to prepare a base plan and forward it to them so that they can take over it. This was shared as an information to the new Thrompon and the management.

Regarding the easement rights implementation, the executive secretary shared that it has already been included in the issues regarding APA planning.

Agenda 1.3 Environment pollution (Air/noise/sound and light) and Roof colour

Regarding the environment pollution (air/noise/sound and light), the executive secretary shared that the generator in Dusit hotel has led to lots of noise pollution and people are complaining about it. Also, the construction works during night and the bus stops are causing lots of noises and other environment pollutions.

Regarding the roof colour, he shared that there needs to have a proper guideline and follow it strictly in order to have a standard for the roof colours. If it is not followed properly then there are some people who uses different roof colours and after informing them about the guidelines they have to change it again and again. Therefore, people should be made aware of the roof colours.

Decision- The management decided that there should be a standard for the roof colour and before the implementation, the building owners have to be informed regarding the roof colour guidelines and also ask them to change the present roof colours according to the guidelines.

Agenda 1.5 Mono pole installation in city

The Executive secretary shared that with the increasing number of constructions works and mobile businesses, the service providers are under pressure to have a good network. Due to the increasing population, the old towers are not enough to provide better network services. Therefore, they have come up with installation of monopoles in the city. He stated that at first Thromde supported this idea of mono pole installation but now many mono poles are coming up in every junction Infront of each building. So, Thromde decided to stop it as it can be risky and asked them to come up with their master plan. He shared that as per their proposed master plan

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there are around 28 mono poles coming up. Therefore, it is put up in the management to seek for a way forward.

Discussion- some members shared that it can be installed in proper places so that it won't be risky and also look good. Others shared that with many mono poles coming up; it won't look nice and would cover a large space. It should be installed in the places where the people won't complain and where it does not affect them and even charge them for the poles.

Decision- The management decided to review their proposed master plan and then decide accordingly. It shall be approved if it does not have any negative affects to the people and the city.

Action- Management

Agenda 1.6 Institution of communication unit and Media Relations Officer for TT

The Executive secretary shared regarding the institution of communication unit and media relations officer for TT. He stated that the main aim of having a media relations officer is to handle all the media related works of Thromde.

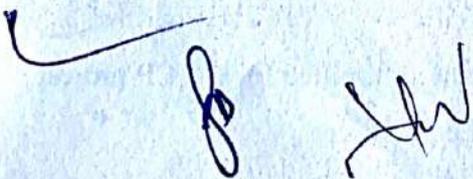
Discussion- The management also supported the idea of recruiting a media relations officer for TT so as to avoid all the miscommunication and to handle all media related issues. Members stated that Thromde needs to have a dedicated media relations officer so that all the activities of Thromde will be conveyed to the public and to keep the records and updates of Thromde activities.

Decision- The management decided to put it up to Tshogde and then decide accordingly.

Action- Council members

Agenda 1.7 Contract for Solid Waste collection services: North Area

The chief Environment officer shared regarding the contract extension for solid waste service provider for the North area-clean city. The contract period was from June 2,2020 till June 2,2021. NECS's chairperson directed the agencies to align with the National waste flagship program. The division also sought NEC's direction for the way forward. While NEC informed



that outsourcing for long duration may pose hindrance to the ongoing works (infrastructure and services) and therefore informed to extend the contract period.

According to the Environment division, at this stage, given the COVID 19 situation, they cannot engage the new parties and hence directed to extend the contract for an additional year, i.e. core and south service providers contract end period-26th March,2022 and this would make the contract period for whole Thimphu Thromde Zones uniform.

Decision- The management decided to extend the contract for one year as there does not seem to have any issues.

Action- Environment Division

Agenda 1.8 Formation of Contract Management Committee for MLCP Project

Ms. Ugyen Lhamo of Infra division presented on the formation of contract management committee for MLCP project and shared that from 19th July 2019 till March 2021, the MLCPs have a due of Nu.6million. in MLCP1, there ~~are~~ were 97 vegetable stalls and in MLCP2 there were 62 vegetable stalls. She also shared that for onstreet/offstreet, there is a due of Nu.11.02 million till March 2021 after the deduction of bill for 1st and 2nd Lockdown period. KCR has submitted a letter to Thromde saying that due to the 1st and 2nd Lockdown, they have incurred a huge loss as there were only less numbers of vehicle being parked due to which they were unable to pay the dues.

Discussion- The management stated that KCR needs to come up with certain plans to increase the number of vehicles parked in the MLCPs. The members stated that the contract management committee for MLCP project should be formed and if other members are required, the management can write and include them.

The management also discussed regarding the handing-taking of MLCP project to the management (administration) and for that management suggested Ms. Ugyen Lhamo to provide a document including a detailed evidence regarding MLCP issues from the start till now. (history and operation of MLCP1 and 2).

Decision- The management decided to form contract management committee for MLCP project in which the management will also function as CMC including Legal officer.



Action- management/ID/legal officer

Agenda 1.9 Management of parking within Thimphu Thromde

Ms. Ugyen Lhamo of Infra division shared that due to the increasing population and number of vehicles, we can see many vehicles being parked in unauthorized areas due to which many parking issues are arising. Therefore, there needs to have a proper management of parking within Thimphu Thromde.

Discussion- The members shared that such issues are arising due to the increasing numbers of vehicle. We need to have a clear data and without it Thromde won't be able to solve it. Therefore, Thromde needs to have a clear data and come up with certain majors to solve and manage the parking issues in Thimphu Thromde.

Decision- The management directed UPD to work on the inventory of row and determine off/on street and also employ additional workers if required.

Action- UPD

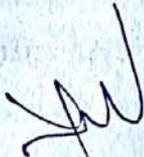
Agenda 1.10 Conversion of Landfill care takers level from Basic Pay Level 4 to Level 1

The Environment division proposed to convert landfill caretakers basic pay level from 4 to 1. According to the Thromde workforce service rules and regulations 2020, the basic pay for level 4 is Nu.234 per day and 7020 per month (Handy boy, road sweeper, office sweeper, caretaker, cattle catcher, gardener, survey helper, and ECCD helper). And for level 1 the basic pay is Nu.324 per day and 9720 per month (meter reader, plumber, lajab, electrician, office assistant, carpenter, wet sweeper, sanitary inspector, and surveyor). According to the chief environment officer, the caretakers are willing to stay only if they increase their pay scale. Therefore, it is put up to the management for their approval.

Decision- The management approved the conversion of landfill caretaker's level from basic pay level 4 to level 1

Action- Environment Division

Agenda 1.12 Illegal structures constructed at Changangkha (court case)



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Mr. Teknath of DRD presented regarding the illegal structure constructed at Changangkha (court case). He shared that due to the illegal structure constructed; Thromde has issued a notice to the owner due to which the owner has dragged Thromde to the court. The owner was asked to clear it up but he requested for some time extension. The owner then withdrew the case and agreed to resolve it internally. The structures are illegally constructed so, Thromde issued a notice to dismantle it. Therefore, the owner has requested for some time extension. So, it is put up to the management whether to give him some time extension or not.

Discussion- The management stated that the owner will need some time to dismantle it and clear the space. So, he must be given some time extension while some shared that Thromde has already given him enough time to clear it up.

Decision- The management decided to give him a time extension of 2 months.

Action- DRD

Agenda 1.13 Construction of Gate at Zidukha Middle Secondary School. (Estimated amount Nu.456, 157.70)

Decision- The management approved of this proposal

Action-ID

Agenda 1.14 Review of services by Thimphu Thromde Health services after transfer against National Health Policy under MoH

The Sr.THO informed the floor that the monthly outreach clinic, vaccination, emergency out calls advocacy and screening program for monastic institution like Phajoding, Pumola, Dodedra, Choekhortse and Thadra Goenpa were being conducted by Motithang THC, Hejo THC and Changjiji THC respectively till date, when Thromde Health Sector was not created and was under the jurisdiction of Dzongkhag Health Sector.

In line with National Health Policy and to reach the unreached population with the motive leaving no one behind, the same program has been carried out even after handing taking from Dzongkhag Health Sector owing to the distance of proximity from the existing Thromde Health

Center as the health service coverage from Barshong PHC and Chamgang PHC would nearly take 3-4 days considering the respective administrative catchment area.

Discussion- The management highlighted that rendering services out of Thromde jurisdiction will have over work load to Thromde Health Sector even though the services will be beneficial to them. Some members stated that the health service for the above monastic institution should be continued like before when it was under Dzongkhag Health Sector for the welfare of the unreached monks and nuns, as long as there is enough human resources and has no financial implications to Thromde as it is being funded by MoH as stated in the letter issued by Hon'ble Health Secretary.

Decision- The Management decided to continue with the health services for the above monastic institutions like before when it was under Dzongkhag health sector for the welfare of the unreached monks and nuns.

Action- THC's

Agenda 1.15 Development of foot path and foot bridge from Memorial Chhorten to lower RBP gate

The Executive secretary shared that the main idea of developing a foot path is mainly to make it easier for the students to walk freely and safely without having to cross the traffic which can be dangerous. If the foot path and foot bridge is constructed then it would be easier for both the people walking and the traffics.

Decision- The management decided to prepare a design for the footpath and then proceed with the development whereas regarding the foot bridge management directed UPD to prepare a design plan.

Action- UPD

Agenda 1.16 Waive of rental charges for Dr. Toilet (1st national lockdown and 2nd lockdown)

The Asset manager, Mr. Amir presented to the management the proposal submitted by Dr. Toilet regarding the waiver of rental charges for the 1st national lockdown (August 11,2020 till September 7,2020) and 2nd national lockdown (19th December,2020 till 31st January 2021).

According to him, Dr. Toilet manages the public toilet and parking at Changbangdu, Hejo, and Norzin lam vegetable complex.

Decision- The management decided to waive off the rental charges for Dr. Toilet(1st and 2nd national lockdown)

Agenda 1.17 Discussion on rental charges for medium vegetable sheds

The Asset manager presented the list of medium vegetable sheds which includes:

- 1) TABA (10 VEGETABLE AND 2 MEAT SHOPS)
- 2) JUNGSHINA (17 VEGETABLE AND 2 MEAT SHOPS)
- 3) CORE/NORZIN (16 VEGETABLE STALLS)
- 4) LUNGTENPHU (13 VEGETABLE AND 2 MEAT SHOPS)
- 5) CHANGAEDAPHU (15 VEGETABLE AND 2 MEAT SHOPS)
- 6) BABESA LAMWOG (16 VEGETABLE AND 2 MEAT SHOPS)
- 7) BABESA LAMTAG (22 VEGETABLE AND 9 MEAT SHOPS)

He shared that the rental charges in medium vegetable shed seems to be bit high compared to CFM and in other places. Therefore, it is put up to the management to request to reduce the charges.

Discussion- After comparing the charges, the members feel that the rental charges in medium vegetable sheds are bit high compared to that of CFM. Therefore, the management needs to compare the rates of the vegetable sheds. They feel that the vegetable vendors won't be able to pay the rents due to less customers and high rental rates.

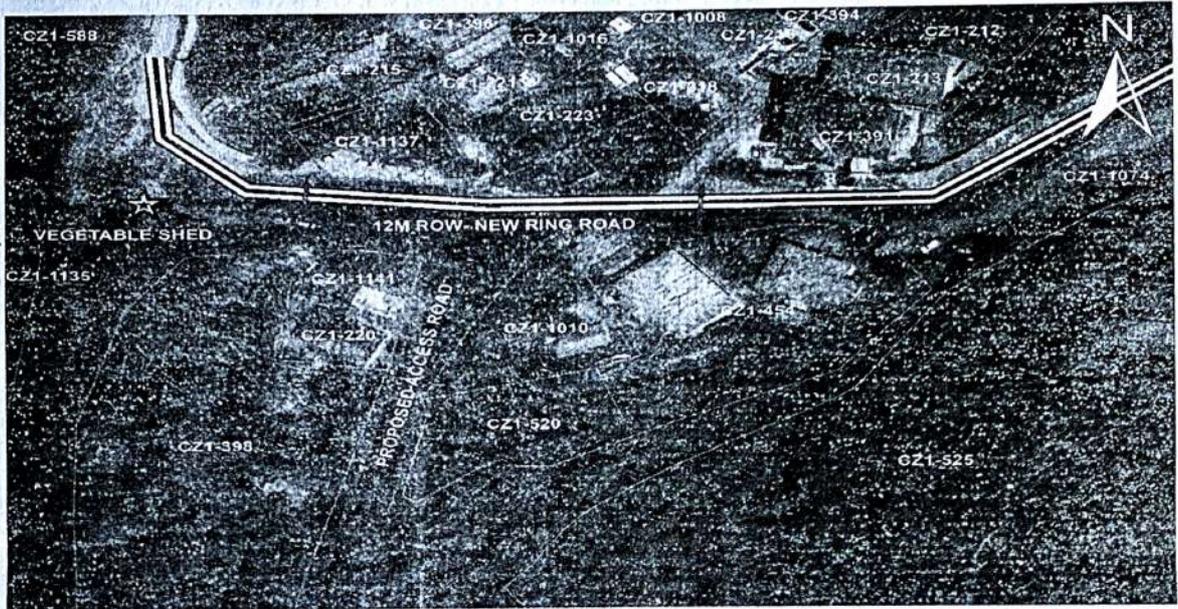
Decision- The management directed Mr. Sonam Namgay of Infra-division to do a comparative study of the rates and then decide accordingly.

Action- ID

Agenda 1.18 LUC for Changjiji housing colony and completion of the New Changzamtog ring road

- Mr. Roshan of UPD presented regarding the completion of new Changzamtog ring road and shared that the work was started in 2017.

- The RoW for the construction of New Changzamtog Ring Road was made clear from UPD's side with required Relocations and Compensations to the affected landowners.
- Nonetheless, certain stretch of the newly constructed Changzamtog Ring Road and access road to the affected plots have remained unconstructed for a prolonged duration. Therefore, he presented it to the management for a way forward to it.

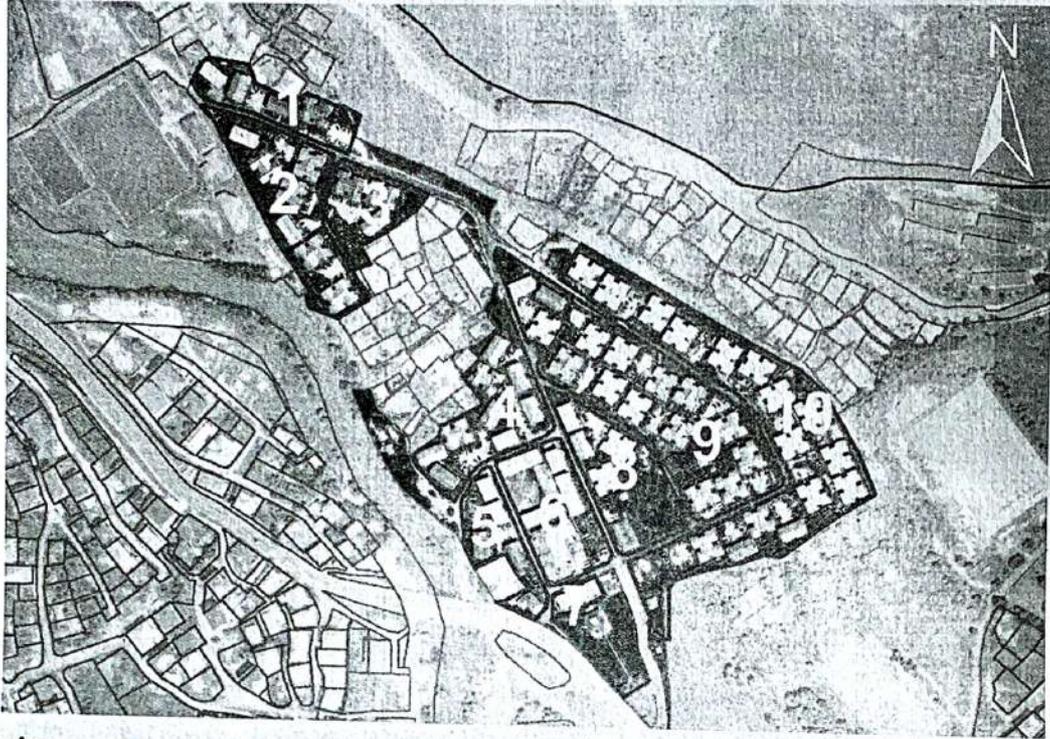


Regarding LUC for Changjiji Housing Colony, he shared following points:

- The LUC for Changjiji Housing has been pending for a prolonged duration due to the land issues with the abutting private owners. The private owners were unwilling to update their Lag Thrams, holding onto their old Lag Thrams and Boundaries; whereby delaying the processing of LUC for Changjiji Housing Colony.
- Moreover, he also highlighted that for the issuance of LUC to Changjiji Housing Colony, there is a need for Thromde to take ownership of the Public Infrastructure such as roads, drains, footpaths, streetlights, water and sewer lines, B.H.U...

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Discussion

- It was discussed that the unconstructed stretch and the access road to the affected landowners along the New Changzamtog Ring Road must be constructed as the work has been delayed for a long time and public affected by it.
- The LUC for Changjiji Housing Colony must be processed as not only was it pending for a prolonged duration but also, they were not able to pay taxes or propose for new developments due to the lack of LUC. Thromde cannot wait for the private landowners who were unwilling to cooperate to update their Lag Thrams. LUC for Changjiji Housing Colony must be processed even though there is a risk of creating trap land with the justification to NLCS that those trap land will be updated and removed once the land issues get resolved.
- With to taking ownership of the public infrastructure inside Changjiji Housing Colony, an inventory of all the public infrastructure should be prepared and whichever infrastructure benefits the public as a whole must be carved out from their boundary.

Decision- - The management decided to allow the road cutting and construct the access road to that area.

- LUC for Changjiji Housing Colony shall be processed to NLCS and the ownership of public infrastructure shall be taken by Thromde after assessing its public benefits.

Action

ID- Road cutting and construction of access road along the New Changzamtog Ring Road.

UPD- Processing of LUC for Changjiji Housing Colony and assessment of public infrastructure inside their boundary for Thromde to take ownership.

Agenda 1.19 Approval for incorporation of parkings at Lungtenphu Vegetable Shed

the ADM officer presented regarding the incorporation of parking at Lungtenphu vegetable shed. According to him there is no proper parking space available for those coming for shopping at the vegetable shed. It has been necessary for the vendors as well as customers. Less number of customers comes forward due to non-availability of parking facilities.

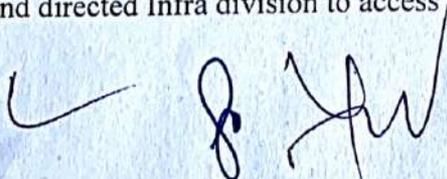
Decision- The management directed UPD to work out and check whether it's appropriate or not.

Action- UPD

Agenda 1.20 Petition submitted by Mr Samten lhendup(Ex Thromde Engineer)- audit observation pertaining to Taba Sewerage treatment plant.

The ADM officer presented the petition submitted by Mr. Samten lhendup regarding the audit observation pertaining to Taba Sewerage treatment plant. According to the memo his name has been reflected as direct accountable person for being the head of sewerage section, while Jigme Dorji, then chief Engineer as supervisor accountability. He stated that when he resigned from civil servant, he couldn't get the clearance from Royal Audit Authority. Therefore, he has requested Thromde to explore any possibility to write off/transfer the particular memo from his name.

Decision- The management directed to identify the area and number of households in the area and directed Infra division to access the situation and update on the connection of the sewer.



Action- ID

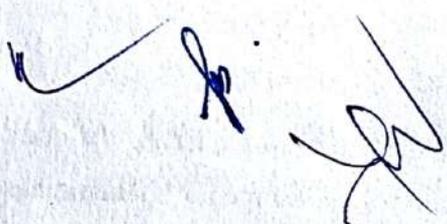
Agenda 1.21 Operation of children play stations- not clear as per government directives

Due to the pandemic situation, the entertainment centers are not allowed to operate since there are bigger chances of spreading the virus to large number of people. Likewise, the children play stations fall under the same category as many children will be gathering in the play stations which may further increase the risk of spreading the virus. Therefore, the Executive secretary has put up to management asking whether to allow the operation of children play stations or not.

Discussion- The members feel that in such situation, such centers should not be allowed to operate as it can be risky. Some members stated that regarding such cases, the management should seek approval from the Ministry whereas others feel that it would be inappropriate to seek for such approvals.

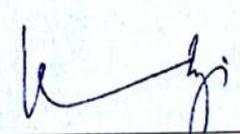
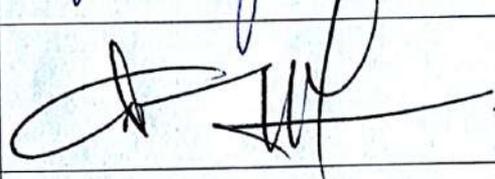
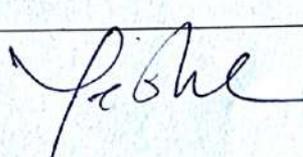
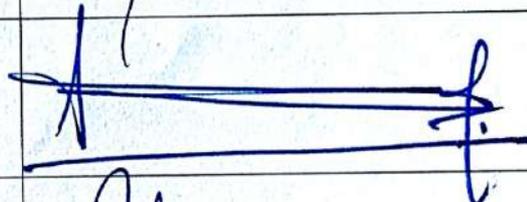
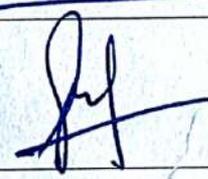
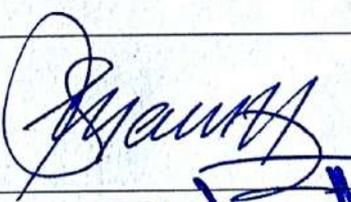
Decision- The Management decided not to allow the operation of children play stations.

Rapporteur- Tshewang Pelden



1st Management Meeting

Members Present

SL/NO	Name	Signature
1	Dasho Ugyen Dorji	
2	Mr. Karma Namgyel	
3	Mr. Thinley Norbu	
4	Mr. Yeshe Wangdi	
5	Mr. Sonam Dorjee	
6	Mrs. Sonam Desel	
7	Mr. Kinley Penjore	
8	Mr. Udesh Chhetri	
9	Mr. Kinga Gyeltshen	
10	Mr. Dorji Phurba	