

18TH THROMDE TSHOGDE MINUTES (2nd Council)

10/18/2019



THIMPHU THROMDE

Table of Contents

18 th Thromde Tshogde	3
Venue	3
Date	3
Time	3
Members Present	3
Members Absent	3
Invitees	3
Opening Remarks	4
Agenda 18.01 - Request for the Space to Construct Royal Bhutan Police Office each at Taba and Dechencholing	5
Agenda 18.02 - Location Survey to be carried out before the Implementation of Plans and Projects	6
Agenda 18.03 – Thromde needs to have Uniform Working Strategies like in <i>Dzongkhags</i> .	7
Agenda 18.04 - Any Issues related to Land Compensation or Land Exchange needs to be Informed to <i>Thuemis</i>	8
Agenda 18.05 - Illegal Construction in and Around Olakha	8
Agenda 18.06 - Proposal for Establishment of Automobile Workshop in Babesa – Major Tshewang Tobgay	9
Agenda 18.07 - Thromde annual Census, 2019	10
Agenda 18.08 - Contract Extension of Associates: Mr. Durga Prasad and Ms. Tshering Dema	11
Agenda 18.09- Old Street Light fittings Recovery to RAA account- (42,000.00/-)	12
Agenda 18.10 - Thimphu Tshechu update	13
Agenda 19.11 - Sanitary Inspector Regularization/Contract basis	14
Agenda 18.12 - Lease of Bebena Park to Youth	15
Agenda 18.13 – Endorsement for award of Reconstruction of Lungtenzampa Bridge to CDCL	16
Agenda 18.14 - Property Taxes and Water Bill payment Integration with mBOB	17
Agenda 18.15 – Budget for Electrification of Taba Labor Camps	17
Agenda 18.16 - Car Washing on Road	18
Agenda 18.17 – AOB	18
Tentative date for 19 th Tshogde – 27 th December 2019	21
Rapporteur	21

18th Thromde Tshogde**Venue** – Royal Thimphu College**Date** – 18th October, 2019**Time** – 9:00AM – 6:00PM**Members Present**

1	Dasho Kinlay Dorjee	<i>Thrompon</i>	Chairman
2	Mr. Namgay Tshering	<i>Babesa Thuemi</i>	Dy. Chairman
3	Mr. Karma Namgyel	Executive Secretary	Member Secretary
4	Mr. Ugyen Penjor	<i>Jungzhina-Pamtsho Thuemi</i>	Member
5	Mr. Ugyen	<i>Taba-Dechencholing Thuemi</i>	Member
6	Mrs. Dorji Dem	<i>Motithang Thuemi</i>	Member
7	Mr. Rinzin Dorji	<i>Changangkha Thuemi</i>	Member
8	Mrs. Phub Dem	<i>Changbangdu-Olakha Thuemi</i>	Member
9	Mr. Kuenga Yonten	<i>Norzin Thuemi</i>	Member

Members Absent

1	Mr. Kuenga Yonten	<i>Norzin Thuemi</i>	Member
---	-------------------	----------------------	--------

Invitees

Sl/No	Name	Designation	Division/Section
1	Mr. Sonam Dorjee	Chief ADM Officer	AFD
2	Mr. Yeshey Wangdi	Chief	Environment Division
3	Mr. Palden Khandu	Chief	DRD
4	Mr. Udesch Chhetri	DCAO	AFD
5	Mr. Kezang Dorji	Urban Planner	UPD
6	Mr. Sonam Penjore	Revenue Officer	AFD
7	Mr. Ugyen Dorji Tshechu	Sr. Legal Officer	Legal Section
8	Mr. Omapati Luitel	Sr. ICT Officer	ICT Section
9	Mr. Teknath Kararia	Engineer	DRD

10	Mr. Thinley Dorji	Sr. Census Officer	Census Section
11	Mr. Nakphel Drukpa	Officiating Chief Engineer	ID
12	Mrs. Chhimi Wangmo	Engineers	ID
13	Mrs. Nidup	ADM Assist	Census
14	Mrs. Dorji Dem	Sr. ADM Assist	Census
15	Mrs. Shera Dolkar	Sr. Forestry Officer	ENV. Division
16	Mr. Dorji Phurba	ADM Officer	AFD
17	Mr. Chojay Norbu	Dzongkha Coordinator	Policy & Planning Section
17	Mr. Karma Dorji	Planning Officer	Policy & Planning Section

Opening Remarks

The Chair welcomed all the members of the *Tshogde* and the Officials of *Thromde* Office to the 18th *Thromde Tshogde* and thanked all for their presence for the day. Beginning with the session, he cautioned on the rise of the recent corruption cases blown up in the media in connection with Thimphu *Thromde*. He expressed dissatisfaction for such cases being blown up in the media.

The Chair also informed that he has been highlighting on the need to change the procurement system especially with regard to procurement of equipment and supplies but nothing has been done. However, starting next Fiscal Year, it must be looked at. He informed that the item contract could be better than annual contract. He reiterated that corruption has no place in *Thromde* and we should work towards eradicating it.

He also informed that he wants to have a coordination meeting with all the *Midey Tshogpas* of *Thromde* in the mid of November 2019 and that all the *Thuemis* should prepare accordingly and inform the Chair. The meeting shall focus on the inclusion of *Midey Tshogpas* in taking the services of *Thromde* to a greater height.

The members of the council after having endorsed the agenda moved on with the discussion of the main agenda for the day.

Agenda 18.01 - Request for the Space to Construct Royal Bhutan Police Office each at Taba and Dechencholing

The area Thuemi submitted to the *Tshogde* that there is a need for space for construction of Royal Bhutan Police (RBP) Offices one each in Taba and Dechencholing. It is a community peace centre which is in place in all other constituencies and is found to be very effective in maintaining peace in the community. This came up after the discussion with the community police personnel in the area that it is difficult for them to monitor the Taba and Dechencholing constituency since there is no RBP station Offices for them to be stationed in the area. It will be very beneficial for the community at large if the space for the construction of RBP Office could be provided.

Discussion

The Chair informed that if peace is to prevail in the community, deploying of community police is very effective. He informed that at Dechencholing, it is found out that there is a plot of land belonging to RBP below park area and in Taba, around 10 or 13 decimal plot of land from neighborhood node could be given to RBP for them to construct their offices. It is also important to have discussion with RBP to have a fire brigade in the ground floor of the building once the Office has been constructed. The Jungzhina Thuemi informed that the case was already discussed for Jungzihna area and 10 decimal plot of land was allotted for RBP but they informed that 10 decimal is not sufficient and requires 30 decimal at least for establishment of Community Police Center Office. The Chair informed that there is no free land within Thromde to give 30 decimal to serve the purpose. Having said this, 10 decimal is enough for construction of 4-5 storied building where ground floor can be used as fire brigade, half as office and rest can be used as residential units as well. This was also supported by other members. The member also discussed that it is better to standardize the size of plot for each agency if the use of land is to be permitted by *Thromde* henceforth.

Decision

The *Tshogde* decided that in Dechencholing, a plot of land belonging to RBP below the park could be used for them to construct their Office and in Taba, 10-13 decimal land from neighborhood node could be identified for construction of RBP Office. However, the number of floors permitted and drawings and design to be as per the DCR. The *Tshogde* also decided that

after having discussion with RBP, there has to be a provision for fire brigade at the ground floor of the office building. Also in other constituencies, the spaces if needed could be identified.

Action – UPD to identify the plot

Agenda 18.02 - Location Survey to be carried out before the Implementation of Plans and Projects

The Jungzhina *thuemi* informed that there are issues with regard to planning. The structures are constructed and are later shifted stating that the plot belongs to someone else. Sometimes after the planning has been finalized and works initiated, the works had to be stopped and this is clearly due to improper planning before going on with the actual implementation of the work. The *thuemi* also stated that it appears to be due to the lack of coordination between Divisions of Thimphu *Thromde*.

Discussion

The Chair informed that realignments works are rampant in *Thromde* and it is a great loss of resources for *Thromde* and the Government. He informed that the accountability will have to be fixed. There has to be clear roles and responsibilities fixed with regard to this for each Division or individual and fix accountability then and there. The Babesa *Thuemi* also informed that such issues arise when contract works are being carried out by *Thromde* but it does not arise between the two plot owners. This was also supported by Motithang *thuemi* that zone engineer could be given with all the responsibilities in their respective zone, even to update the maps if need be.

The Member secretary informed that every Engineer has their own map in their laptop and based on that the works are being carried out and this saves time in fact. However, the maps with some engineers are not up to date and this has created such problems of realignment. The maps will have to be updated with that of the Urban Planning Division.

The Chair informed that in few cases, if the *Thromde* infrastructures like cable and street light poles are installed along the boundaries, it should not be disturbed or re-aligned. It can be carried out after negotiations. When infrastructures proposed for realignment, such issues will have to be taken into consideration.

Decision

The *Tshogde* directed the Management to institute a proper system in place and henceforth no such issues shall come up. If such issue arises, accountability has to be fixed and has to be put to *Tshogde* for further directives. The Zone engineer will have to take all responsibilities in the zone with regard to infrastructure development and additional engineers could be recruited if needed.

Action – Management/Zone Engineers

Agenda 18.03 – Thromde needs to have Uniform Working Strategies like in Dzongkhags.

The Jungzhina *Thuemi* informed that in other *Dzongkhags*, the services especially with regard to census are much simpler compared to *Thromde*. It is a concern shared by the public and they feel it is an extra burden for them having to follow many procedures and submit many documents. This he submitted to *Tshogde* for clarifications and directives.

Discussion

The Chair informed that even the land value is different in *Dzongkhags* and *Thromdes*, therefore, *Thromde* should adopt different strategies since there have been many experiences in the past of fake transactions in the case of census. Therefore, *Thromde* calls all relevant people and make them sign then and there. The rules are stringent in *Thromde* and it has to be.

The census Officer informed that census transfer and birth registration are two cases which are very challenging in *Thromde*. He presented with an example of fake census transfer which are carried out for their own benefits. The *thuemi* also mentioned that there are differences in land services being provided by *Thromde* and *Dzongakhag*. People are confused and *Thromde* should make a system to overcome such lapses.

The Chair informed that the conclusion should not be made based on 1 or 2 cases, however, the issues of plot boundaries will have to be solved at the earliest by the Urban Planning Division of *Thromde*. If such issues are resolved, there will be no issues. The Member Secretary informed that *Thromde* is under process of solving all such disputes and will be carried out. The members also supported the view that *Thromde* will have to follow due processes for the benefits of larger public and the process cannot be changed based on 1 or 2 individual's cases.

Decision

Tshogde directed the Land and UPD to solve all plot disputes. Once this is done, there will be no issues with regard to land services within *Thromde*. With regard to census services, the process in *Thromde* must be stringent since there had been many bitter past experiences of fake transactions.

Action – UPD/SLMD

Agenda 18.04 - Any Issues related to Land Compensation or Land Exchange needs to be informed to *Thuemis*

The Jungzhina *Thuemi* submitted that when *Thromde* compensates or relocate the plot of land as a result of *Thromde* plans and programs, it is very important for the area *thuemi* to be informed and be kept in the loop. He informed that the area *thuemi* will have to be informed even before the plot has been relocated or compensated.

Discussion

The Chair informed that it was already decided by the *Tshogde* that area *Thuemi* to be involved in all works in the constituency. Therefore, now the accountability has to be fixed on who has approved and carried out the relocation or the compensation. The members also discussed that the accountability has to be fixed and if such cases are observed in the constituency, the concerned *thuemi* can inform the Management.

Decision

Tshogde decided that such cases will have to be audited by a team lead by internal auditor and area *thuemi* concerned to submit a letter of complaint for such cases.

Action – Internal Audit/Area *Thuemi*

Agenda 18.05 - Illegal Construction in and Around Olakha

The Olakha-Changbangdu *Thuemi* informed the *Tshogde* on illegal constructions in Olakha where the owner has encroached into Government land and constructed structures for his own benefits. He has even blocked the drain outlets of the settlements above due to usage of small pipes near his construction site. The *Thuemi* informed that the owner was informed many times but has not given a heed to it.

Discussion

The Chair informed that such illegal cases are there in every constituency and *Thromde* should not tolerate. In the case of Olakha, those illegal structures will have to be dismantled by *Thromde*. The other members of the *Tshogde* also supported for demolition of the structures which are constructed on the government land and this should serve as a warning for all other individual who has encroached into the Government land.

Decision

The *Tshogde* decided that the encroached structures will be demolished in presence of media on 19th October 2019.

Action – DRD and Demolition Team

Agenda 18.06 - Proposal for Establishment of Automobile Workshop in Babesa – Major Tshewang Tobgay

The plot No BA 1-563 with *thram* No. 1189 as per Development Control Regulation (DCR) falls under UV2 MD precinct. It is located near Ngabiphu Bridge opposite to the Greener Way Transfer Station. The area is proposed for automobile workshop because it is near waste segregation center first and secondly if the plot is used for construction of residential unit, the height of the building might reach the level of the bridge. The Management has also discussed on the issue and the same was submitted to the *Tshogde* for further directives.

Discussion

Many members pointed out that location wise, it is perfect for the establishment of automobile workshop since it is away from the main town and also it lies below the bridge. Some members also questioned out if the precinct can be altered.

The Chair explained that if the plot is to be developed as residential units, it would not go well for residences because there is a waste segregation center nearby. Moreover, the level of the building if constructed might be with that of the bridge and it will not look good aesthetically. The other members also pointed out that if some precautionary measures like covering of whole roof top areas are done, it can be approved accordingly.

Decision

Tshogde decided to forward the case to National Environment Commission (NEC) for environmental clearances and if it comes through, the location clearance can be accorded for the construction of automobile workshop with complete roof top covered and no vehicle repairs should be allowed outside.

Action- DRD

Agenda 18.07 - Thromde annual Census, 2019

The Officials from Census section presented to the *Tshogde* on some of the census services that *Thromde* provides. The section presented that the documents required for the Civil Registration and Census service include a copy of the following:

1. Health card
2. Marriage certificate
3. ID card
4. Death Certificate
5. *Lagthram* (Land Ownership certificate)
6. School mark sheet
7. Service CV

The census section informed that *Thromde* receives complaint on the need for submission of extra documents beyond SOP (Standard Operating Procedures). They informed that it is done to avoid future complications. For birth registration, the additional document required is no objection letter from head of household endorsed by area *Tshogpa*.

The Census Section also presented to the *Tshogde* the dates for 2019 annual update of census as follows:

- | | |
|--------------------|--------------------|
| 1. 20/11/-22/11/19 | Taba-Dechenling |
| 2. 25/11- 27/11/19 | Jungshina Kawang |
| 3. 28/11/-02/12/19 | Motithang |
| 4. 03/12/-05/12/19 | Changangkha |
| 5. 06/12-10/12/19 | Norzin Lam |
| 6. 23/12- 25/12/19 | Changbangdu/Olakha |
| 7. 26/12-30/12-19 | Babesa |

The Census section submitted to the *Tshogde* that these dates will have to be communicated to the public through Bhutan Broadcasting Service (BBS). The Census section also presented some of the recommendations to the *Tshogde* for endorsement. The recommendations include:

1. Collection or demand of no objection letter from head of household endorsed by *Tshogpa* during birth registration
2. No objection letter from *Thram* holder and no objection letter from 18 years and above in the household during census transfer into Thimphu *Thromde*
3. Marriage certificate during census transfer into Thimphu *Thromde*
4. Occupancy certificate during census transfer into Thimphu *Thromde*
5. Advertisement in BBS, *Kuensel* & SMS through T-Cell & B-Mobile

Discussion

The members commended the services provided by the census section of Thimphu *Thromde* especially the annual census. The members assured that they will convey the messages with regard to annual census update 2019 and support the Section in smooth conduction as before. The members discussed that announcements made through social media and through area *thuemi* will be more effective than the one made through broadcast media. But the census section insisted on having it broadcast through national broadcast media i.e. BBS and *Kuensel*.

Decision

The *Tshogde* decided that a meeting between Department of Civil Registration and Census headquarters and Ministry of Health will have to be convened regarding the requirement of health documents such as nativity letter for patience referring to ex-country for treatment. *Tshogde* also endorsed the recommendations made by the census section. *Tshogde* also directed the Census Section to announce in *Kuensel*, also through various social media involving area *Thuemis*. Also the same can be announced at *Thromde* Office website and Office as well.

Action – Census Section/Area *Thuemis*

Agenda 18.08 - Contract Extension of Associates: Mr. Durga Prasad and Ms. Tshering Dema

The Officiating Chief Engineer presented to the *Tshogde* that these survey associates were recruited for inventory development. He has submitted that it was discussed in the Human

Resource Committee and also in Management Meeting regarding the contract extension of the two survey associates, Mr. Durga Prasad and Ms. Tshering Dema. Their contract expires in October 2019 but the works have not been complete. Therefore, it would be better for *Thromde* to extend it for another 1 year. The budget of Nu 10.00M has been approved for inventory development in FY 2019-2020 under ICT Section and the budget for the recruitment of these two survey associates could be booked there.

Discussion

The Chair informed that if there is budget, it need not be discussed in *Tshogde*. He also informed that a team from *Thromde* will be visiting Pune, India to study and be trained on inventory development. In that team, even few Officials from Infrastructure Division can join them and the inventory system will have to be worked on very seriously. The Executive Secretary informed that currently the main issue is the lack of GIS Officer in *Thromde*. He informed that *Thromde* has explored various means to recruit one, even has written to RCSC but *Thromde* has been informed to get it through lateral transfer which is not available.

Decision

The *Tshogde* endorsed the contract extension of Mr. Durga Prasad and Ms. Tshering Dema for another 1 year. The budget can be booked under the 10.00M budget approved under inventory development under ICT Section for the FY 2019-2020. For the inventory training in Pune, even few Officials from Infrastructure Division can be included and once they are back, a competent team including these two survey associates will have to be formed and work on it seriously.

Action – Infrastructure Division/Accounts Section/ICT

Agenda 18.09- Old Street Light fittings Recovery to RAA account- (42,000.00/-)

For the years 2011, 2012 and 2014 during the replacement of all old street lightings into LED Street Lamps, it was pointed out by the annual audit team that some of the old street light fittings are missing and a total amount of Nu 42,000 will have to be recovered for those missing equipment. The head of the electrical section informed that the fittings might have been misplaced when the store was shifted to new location in Changangkha area.

Discussion

The *Tshogde* members stated that this was already reminded to the concerned Officials to keep these old structures secured when it was stored in the old storage near Lungtenzampa area. The Chief ADM Officer clarified that there was no caretaker in the store so it would have been difficult to keep the things secured. He also mentioned that there are no clear records of what has been received and recorded.

Decision

The *Tshogde* decided to recover the amount of Nu 42,000 from profit made from the annual *Tshechu* 2019. *Tshogde* also directed that the Management will have to give a written warning stating that henceforth such mishaps shall not come and the recoveries in such cases will be deducted from their salaries.

Action – Accounts Section/Electrical Section

Agenda 18.10 - Thimphu *Tshechu* update

The Officiating Chief of Environment Division informed the Management that initially there were about 724 enlisted vendors but the space could be provided to only around 449 of them on the site. There were public outcry that all must be provided with space each since they have waited for long. Therefore, after considering all the parking spaces in Changlingmithang, there were 707 slots indentified. However, after much scrutiny, everybody was given a space each.

The total collection made this year from all spaces was around Nu 2,013,000.

Discussion

The Chair informed that annually, Thimphu *Thromde* gives Nu 30,000 to Royal Bhutan Police (RBP) Traffic Division since *Thromde* has to rely on traffic division and they never fail to provide services. This time the amount can even be increased to Nu 50,000. The other members also supported the view and commended Environment Division for effective service delivery during the annual *Tshechu* and also the traffic division for their effective services.

Decision

The *Tshogde* approved Nu 50,000 to be given to RBP-Traffic Division, around 0.6M approved for all other *Tshechu* related expenditures. *Tshogde* also approved that the fund can also be used for minor maintenance of public toilet in Clock Tower.

Action – Environment Division/Accounts Section

Agenda 19.11 - Sanitary Inspector Regularization/Contract basis

The Officiating Chief of the Environment Division presented to the *Tshogde* that the 4 muster roll staff under Environment Division have been working day and night and have supported *Thromde* whenever they are being called. As per the existing rules and regulations of Human Resource, they could not be regularized as their qualifications are classes 10 and 12. They are Mr. Tsheten Wangchuk, Mr. Nima Gyeltshen (Class 10 graduates), Mr. Tashi Tshering and Mr. Ugyen Penjor (Class 12 graduates). They have been working in *Thromde* since 2011. If supported, their salary could be raised to Nu 15000 per month.

Discussion

The Chair informed that if it was according to the rules and regulations, this could have been discussed by the Human Resource Committee. Since the case could not be discussed in the Human Resource Committee (HRC) and Management, it is put to *Tshogde* for further directives.

Many members shared that they can be supported since they carry out the work without having to be instructed by anyone anytime. They carry their duties so diligently but *Thromde* so far could not provide them support in anyways because they are in muster roll. If they could be supported for their hard works, they will be more encouraged to work hard continuously.

The Chair also informed that *Tshogde* will also provide support for all those muster roll workers who work with dedication and integrity in *Thromde*. He also reiterated that all those revenue generating activities like marking of parking and water metering will have to be taken up more rigorously so that *Thromde's* financial sustainability is enhanced. If *Thromde* is financially sustainable, more of such support can be provided to the *Thromde* employees by *Tshogde*.

Decision

Tshogde decided to fix the monthly salaries of Mr. Tsheten Wangchuk, Mr. Nima Gyeltshen, Mr. Tashi Tshering and Mr. Ugyen Penjor at Nu 15,000 per month with the effect from November 2019 but they shall remain as muster roll as sanitary inspectors as before.

Action – HRO/Accounts Section

Agenda 18.12 - Lease of Bebena Park to Youth

The youth representatives presented to the *Tshogde* some of the initiatives the youth group known as *Nazhoen* has for Hejo Park. They want to construct bamboo restaurant, study room for the kids of the employee, flower works and other beautification works besides maintaining the park.

Discussion

The area *thuemi* stated that in the area, the park is the only place for recreation and if it can be given to the youth group, it will be business oriented and park maintenance would be very difficult. He stated that it would be better if the park could be maintained and run by *Thromde* for time being.

The Chair explained that when we say the park will be given to the youth group, it does not mean others will be prohibited from entering. Currently, *Thromde* is not able to maintain the park well due to man power shortages; therefore, it would be better if the park could be maintained by the group, clean and make it lively. The *thuemi* informed that the experiences in the past are not really good in maintaining the parks by the youth and it has been observed that the group only tends to take care of those which are economical for them.

The youth representative informed that if they fail the park maintenance, *Thromde* can take over within a month's time but what they need is a platform to showcase their talents. He even mentioned that they can even sign the undertakings. The Chair also explained in detail the need to support our youths and their initiatives. It is very important for *Thromde* and the council to support the youths within *Thromde*.

The Chief ADM Officer also supported the handing over of the park to *Nazhoen* Food Processing Unit since the youth groups are very much optimist and are ever ready to help other

youths who needs help. They can be supported for at least a year and see the progress. The case was also supported by the Executive Secretary since the youths are involved in producing products from Bhutan and helping other youths. In line with this, the Babesa *Thuemi* also informed that there is open space along Olakha Workshop and the same can be studied and be handed over to the youth group and maintain well.

Decision

The *tshogde* recognizing the importance of supporting youths decided to hand over the park to *Nazhoen* Food Processing Unit and there will be proper MoU signed. However, it will be first discussed with the people of the area in the first week of November 2019.

Action – Area *Thuemi*

Agenda 18.13 – Endorsement for award of Reconstruction of Lungtenzampa Bridge to CDCL

The site engineer Mrs. Chhimi Wangmo presented to the *Tshogde* that in 2019-2020, there is a approved budget of Nu 5.00M for design and drawing of Lungtenzampa bridge. Since *Thromde* do not have the capacity to take over the drawing and design of the Lungtenzampa Bridge, the Management has asked Construction Development Corporation Ltd (CDCL) to submit their proposal. CDCL has quoted Nu 4.83M for feasibility study and Nu 4.00 M for engineering design, i.e. a total of Nu 8.83M in total.

Discussion

The Chair explained in detail to the members of *Tshogde* regarding the award of design and drawing of Lungtenzampa Bridge to CDCL. The Management has decided that CDCL can be asked to submit their proposal for the drawing and design of the said bridge. This is mainly to curb down the time and resources for the drawing and design and also that CDCL has already executed many bridge works successfully in *Thromde*. The drawing and designs once developed will be submitted to Office of the *Gyalpoi Zimpon*. If this is endorsed by *Tshogde*, the signing of MoU will be worked on so that the works on the bridge construction works can be initiated at the earliest.

The members also pointed out that the design of the bridge must take care of the congestion points in both ends of the bridge and also in the taxi parking areas near Bus Terminal.

Decision

The *Tshogde* endorsed the decision of the Management to award the drawing and design work to Construction Development Corporation Limited (CDCL) at Nu 8.83M.

Action – Mrs. Chhimi Wangmo, Focal Engineer

Agenda 18.14 - Property Taxes and Water Bill payment Integration with mBOB

The bill payment system for *Thromde* has been incorporated in Bank of Bhutan's MBOB system and USD 3000 was already approved by earlier Management and however it was directed for *Tshogde's* endorsement. However, the ICT Officer informed that the total final cost for incorporation came to USD 3800 at the end. The Management has approved the payment of USD 3800 from internal revenue and the same was forward to *Tshogde* for endorsement.

Discussion

The members commended the initiative of integration of *Thromde* tax payment system in the Bank of Bhutan's MBOB system. This will benefit the general public and will save time.

Decision

Tshogde endorsed the payment of USD 3800 from internal revenue.

Action – ICT/Accounts Section

Agenda 18.15 – Budget for Electrification of Taba Labor Camps

The Taba *Thuemi* presented to the *Tshogde* on the need to electrify the Taba Labor camps. There are two units of labor camps which were earlier used by World Bank laborers. Now that the labor camps are empty, Taba laborers can be accommodated there. However, the internal electrification works will have to be carried out for which the total amount comes to around Nu 37,200. The Management approved Nu 37200 from 2019 *tshechu* collection and forwarded the decision to the *Tshogde* for endorsement.

Decision

The *Tshogde* endorsed the decision of Management to use Nu 37,200 from 2019 *Tshechu* collection for Taba labor camp electrification works.

Action - Accounts Section / Environment Division

Agenda 18.16 - Car Washing on Road

Taba *Thuemi* raised concern on the increasing number of cases of car washing on the road and requested if *Thromde* could take responsibilities accordingly and also discuss with relevant agencies (Traffic Division, BRP) to prevent it.

Discussion

Some of the members also supported the views submitted by Taba *Thuemi* with regard to cars being washed along the road sides and streams and this is observed not only Taba but across *Thromde*. The members also pointed out that the cars being washed on the road along the Taba road may be due to the availability of Taba Community Water supply lines which are no longer used by the people as the area has been supplied with the *Thromde* water supply from Dodeyna. It would be better if *Thromde* could kindly take care of these community lines or remove it.

Decision

Tshogde decided to send one notification in *Kuensel* through Environment Division and also send it through various social media on the prohibition of car washing along road sides and streams within *Thromde*.

Action - Environment Division

Agenda 18.17 – AOB

Summary of revenue collection		
Sl/No	Particulars	Amount
1	Opening balance as of 1st July 2019	42,492,739.81
2	Collection as of 31st September 2019	53,964,997.00
3	Bank balance as 17th October 2019	52,041,734.43
Reserve Fund details		
4	Maturity of fixed deposit of Nu. 107.00 million	
5	Interest earned from the fixed deposit	1,626,986.30
6	100.00 Million fixed deposit to Bank of Bhutan for the 370 days @6.25%	
7	After maturity of fixed deposit, interest earned will be Nu.	6,321,955.24

1. Update on revenue

The revenue section presented the revenue status of *Thromde* as of 17th October 2019 as follows:

The revenue Officer submitted that when around Nu 60.00M had to be transferred to CD account for the 1st Quarter recurrent budget, the bank balance as of 17th October 2019 is Nu 52.042M. He also informed that from fix deposit of Nu 107.00M, an interest of Nu 1.63M has been earned. If 100.00M is fix deposited for one year in BoB for 370 days at the rate of 6.25%, after maturity the interest earned will be Nu 6.322M. This is presented to the *Tshogde* for information.

Discussion

The Chair informed that *Thromde* will have to work more towards revenue enhancing and move on comfortably in future as well. The Project Manager of ADB submitted that in the revenue receipt, the rent collected from House Rent is shown very less but ideally the rent collected should be more since *Thromde* has given on rent many buildings like vegetable sheds and staff quarters. Regarding this, the revenue Officer Mr. Sonma Penjore informed that the rents from *Thromde* buildings are collected in system and only few are collected manually. The rent collected should be more if both system and manual collections are added. The Project Manager also put forth if certain amount could be collected from *Thromde* building (labor camps and other quarters which are currently free) which would add up to the annual revenue. For this the Chair directed the Chief ADM Officer to put to Management first and to *tshogde* regarding the rental collections from Office Buildings.

Action – Revenue Section

2. Update on annual contract award for 2019-2020

The Officiating Chief Engineer presented to the *Tshogde* all the tendered works and those which are in the process of tendering under Infrastructure Division within *Thromde* for the FY 2019-2020. It is shared for the information of the *Thromde Tshogde* members and the details are attached as an annexure at the end.

Decision

Tshogde has directed the Infrastructure Division to recruit Engineers on contract basis if required for successful execution of all works.

Action – Infrastructure Division

3. APA 2019-2020 update to the Tshogde Members

The Chair informed to the members of the *Tshogde* on how seriously *Thromde* will have to take the fulfillment of all the targets set in the Annual Performance Agreement (APA) 2019-2020. He informed that *Thromde* has signed APA on 7 important indicators with Honorable Prime Minister for the FY 2019-2020. These seven indicators include (i) 100% pothole free roads, (ii) 24/7 drinking water supply, (iii) Safe City, (iv) Differently-able friendly structures, (v) 100% sewer coverage, (vi) G2C services enhancement and (vii) waste management. *Thromde* has very ambitiously set the targets and there is no way we lean behind and watch it fail. The Chair reminded that *Thromde* had already geared towards reaching the targets and it must be achieved.

4. Endorsement of *Lhamoi Drupchen* Expenses

The Chief ADM Officer presented to the *Tshogde* the expenditure incurred for Thimphu *Lhamoi Drupchen*. He informed that during *Lhamoi Drupchen* 2019, *Thromde* has used Nu 35,000 to serve Tea and *Chhangeb*. This is put to *Tshogde* for endorsement.

Decision – *Tshogde* had endorsed the expenditure of Nu 35,000 and the amount will have to be used from the *Tshechu* collections.

Action – Accounts Section

5. Office Picnic 2019

Tshogde had decided to conduct the annual Office picnic 2019 for Thimphu *Thromde* on 1st November 2019. *Tshogde* also approved Nu 0.2M from *Tshechu* collection for the same and directed AFD to explore the picnic sites and prepare a guest list including all *Thromde* staff and family members, important stake holders and *Midey Tshogpas*.

Action - AFD

6. Labor Shortage in Changangkha and Motithang

The Motithang *Thuemi* presented to the *Tshogde* that currently, there are only 10 laborers for Changangkha and Motithang *Demkhongs* and the labors are not enough to cover two *demkhongs*. The *Thuemis* proposed at least for 15 labors in total.

Discussion

The Member Secretary informed that the study on the strength of laborers is being studied by the Internal Auditor and after it is complete, the requirement of additional laborers wherever will be looked at.

Action – *Tshogde* directed the Management to look into the matter once the study by the Internal Auditor has been complete.

Action – Management/Internal Auditor

Tentative date for 19th *Tshogde* – 27th December 2019

Rapporteur – Karma Dorji

THE END

Annexure

SI/ No	Program Activity	Contractor Name	Contract Amount (Nu.)	Location	Duration	Fund	Remarks
1	Construction of Infrastructure within Taba-Dechencholing	M/s Yoezer Engineering Pvt. Ltd	7,167,788	Taba-Dechencholing	9months	RGOB	
2	Construction of Cable duct cum footpath @ Kalabazar till Druk school and from telecom Jntc till Motithang	M/s Sons Builder	27,485,033.25	Changedaphug and Motithang	9months	Stake holders (BPC, DITT, Telecom, TICL, TT)	
3	Improvement of road from Hotel Dussit D2 till MLCP Junction End and Olakha. (ADB TRIP 3)	M/s. J.M Builders Pvt. Ltd.	34,911,280.90	Road from Hotel Dusit D2 till MLCP, Olakha Lungtenphu etc.	9months	ADB	
4	Construction of Infrastructure under Changangkha - Mothithang Demkhong	M/s SL Construction. (CDB No. 3966)	22,392,314	Changangkha-Mothithang	10month	RGOB	
5	Construction of Infrastructure within Jungshina-Pamtsho Demkhong	M/s Kuenlha Construction	11,379,091.25	Jungshina-Pamtsho	9months	RGOB	Letter of Acceptance is put on hold
6	Construction and maintenance of Roads, drains and construction of RRM wall at Babesa-Semtokha Demkhong	M/s Lotey Construction Pvt. Ltd. (CDB No. 3325)	24,741,834.40	Semtokha-Babesa	9months	RGOB	Work order issued
7	Construction of Infrastructure under Changzamtog - Olakha Demkhong	M/s SL Construction. (CDB No. 3966)	23,897,426.40	Changzamtog-Olakha	9 months	RGOB	

8	Construction of Storm Water Drains and Retaining Wall under Thimphu Thromde	M/s Druk Karzhey Builder Pvt. Ltd. (CDB No. 6972)	9,444,004.00	Semtokha-Babesa and Changzamtog-Olakha	6 months	RGOB	Work under progress (FY: 2018-2019)
9	Construction of Different Infrastructures within Norzin Demkhong	M/s Welfare Construction Pvt. Ltd. (CDB No.2294)	29,725,732.00	Norzin Demkhong	10 months	RGOB	Work order issued w.e.f 7/10/2019